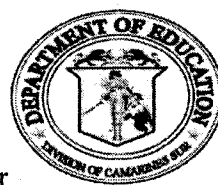




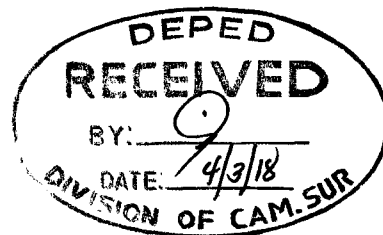
Republic of the Philippines
DEPARTMENT OF EDUCATION
Region V
DIVISION OF CAMARINES SUR

Freedom Sports Complex, San Jose, Pili, Camarines Sur



DIVISION MEMORANDUM



No. 100, s. 2018



**1st QUARTER COORDINATION MEETING of DepED DIVISION OF CAMARINES
SUR SCHOOL ACCOUNTANTS, ADMINISTRATIVE OFFICERS II, AND
BOOKKEEPERS**

TO: All School Heads of Operating/Implementing Units (O/IUs)
All O/IUs Accountants, Administrative Officers II, and Bookkeepers
All Others Concerned

1. Please be advised that there will be a one-day (1) coordination meeting of Accountants, Administrative Officers II, and Bookkeepers of Secondary School Operating/Implementing Units on April 4, 2018 at Naga Regent Hotel, Naga City.
2. The agenda for this meeting shall be as follows:
 - a. Disseminate the information discussed on the 1st Quarter Coordination Meeting of DepED Region V Accountants and Budget Officers that was held last March 1-2, 2018 at Virac, Catanduanes; and
 - b. Discuss other related budgeting and accounting issues and concerns.
3. The participants of the said activity are the School Accountants, Administrative Officers II, and Bookkeepers of Secondary School Operating/Implementing Units as shown in Annex A hereof.
4. Travelling expenses to be incurred shall be charged against Local Funds subject to the usual accounting and auditing rules and regulations.
5. All concerned personnel are enjoined to attend.


CECILLE BERNADETTE P. RIVERA, CESO V
Schools Division Superintendent 

ONE Vision Mission
ONE Camarines Sur Division
ONE Goal: Quality Education

**PARTICIPANTS TO THE 1ST QUARTER COORDINATION MEETING OF DepED DIVISION
OF CAMARINES SUR SCHOOL ACCOUNTANTS, ADMINISTRATIVE OFFICERS II, AND
BOOKKEEPERS**

| NO. | NAME OF SCHOOL | ACCOUNTANT/B OOKKEEPER | ADMINISTRATIVE OFFICER II-BUDGET OFFICER |
|-----|---|---------------------------|--|
| 1 | Agdangan National High School | 1 | |
| 2 | Antipolo National High School, Minalabac | 1 | |
| 3 | Baao National High School | 1 | |
| 4 | Homobono H. Gonzalez National High School (Bahay Provincial High School) | 1 | |
| 5 | Barcelonita Fishery School | 1 | |
| 6 | Bato National High School | 1 | 1 |
| 7 | Bikal Fishery School | 1 | |
| 8 | Binauaanan High School | 1 | |
| 9 | Bula National High School | 1 | |
| 10 | National High School) | 1 | 1 |
| 11 | Colacling National High School | 1 | |
| 12 | Del Gallego National High School | 1 | 1 |
| 13 | Don M. Veneracion National High School | 1 | |
| 14 | Don Servillano Platon Memorial National High School | 1 | |
| 15 | Dr. Rodolfo V. Pamor Jr. Memorial National High School | 1 | |
| 16 | Gainza National High School | 1 | |
| 17 | Goa National High School | 1 | 1 |
| 18 | Godofredo Reyes, Sr. National High School | 1 | |
| 19 | Hanawan National High School | 1 | |
| 20 | Hobo National High School | 1 | |
| 21 | Juan F. Triviño Memorial High School | 1 | |
| 22 | Vivencio Obias - Kinalansan National High School | 1 | |
| 23 | La Purisima National High School | 1 | 1 |
| 24 | Magarao National High School, Magarao | 1 | |
| 25 | Malawag National High School | 1 | |
| 26 | Milaor National High School | 1 | |
| 27 | Minalabac National High School | 1 | |
| 28 | Nabua National High School | 1 | 1 |
| 29 | Nato National High School | 1 | |
| 30 | Ocampo National High School | 1 | |
| 31 | Palsong National High School | 1 | |
| 32 | Pamplona National High School | 1 | |
| 33 | Pamukid National High School | 1 | 1 |
| 34 | Partido Agro- Industrial National High School | 1 | |
| 35 | Pili National High School - Pili | 1 | |
| 36 | Pinaglabanan High School | 1 | 1 |
| 37 | Quipayo National High School | 1 | |
| 38 | Ragay National Agricultural and Fisheries School | 1 | |
| 39 | Rodriguez National High School | 1 | 1 |
| 40 | Salvacion National High School - Bato | 1 | |
| 41 | San Fernando National High School | 1 | 1 |
| 42 | Maura N. Sibulo National High School | 1 | |
| 43 | San Isidro National High School - Libmanan | 1 | |
| 44 | San Jose National High School, San Jose | 1 | |
| 45 | San Jose Pili National High School | 1 | |
| 46 | San Juan National High School | 1 | |
| 47 | San Rafael National High School | 1 | 1 |
| 48 | San Ramon National High School - Lagonoy | 1 | 1 |

| | | | |
|-------|---|----|----|
| 49 | San Vicente National High School - Buhi | 1 | |
| 50 | Sipocot National High School | 1 | |
| 51 | Siruma National High School | 1 | |
| 52 | Sta. Cruz National High School | 1 | |
| 53 | Sta Justina National High School | 1 | 1 |
| 54 | Sta. Lutgarda National High School | 1 | 1 |
| 55 | Sto. Tomas National High School | 1 | 1 |
| 56 | Sulpicio A. Roco National High School | 1 | |
| 57 | Tamban National High School | 1 | |
| 58 | Tandaay National High School | 1 | |
| 59 | Tawog National High School | 1 | |
| 60 | Tomas A. Andaya, Sr. National High School | 1 | |
| 61 | Union National High School | 1 | |
| 62 | Villazar National High School | 1 | |
| TOTAL | | 62 | 15 |

ONE-DAY (1) COORDINATION MEETING (1ST QUARTER) OF DepED DIVISION OF CAMARINES SUR SCHOOL ACCOUNTANTS, ADMINISTRATIVE OFFICERS II, AND BOOKKEEPERS

PROGRAM OF ACTIVITIES

| | |
|--|---|
| Registration/ Attendance | DepED Budget Section Staff |
| Opening Ceremony Philippine National Anthem Invocation | via Audio/Visual Presentation |
| Opening Remarks | SDS Cecille Bernadette P. Rivera, CESO V |
| Introduction of Participants | Maribel N. Regullano |
| Discussion Proper & Budget Updates | Elmer V. Tena, Administrative Officer V-Finance |
| | Maribel N. Regullano |
| | Dahlia S. Hallare |
| Open Forum | Elmer V. Tena |
| LUNCH BREAK | |
| Discussion Proper & Accounting Updates | Gerlie V. Cañas, Accountant III |
| Open Forum | Gerlie V. Cañas, Accountant III |
| Closing Ceremony | Catherine A. Calape |

EMCEE
EUNICE P. RITO

TRAINING MATRIX

VENUE: NAGA REGENT HOTEL

| | |
|-------------------|-------------------|
| TIME | |
| 7:00 AM -8:00 AM | REGISTRATION |
| 8:00 AM -9:00 AM | OPENING PROGRAM |
| 9:00 AM -9:30 AM | HEALTH BREAK |
| 9:00 AM -12:00 NN | DISCUSSION PROPER |
| 12:00 NN -1:00 PM | LUNCH BREAK |
| 1:00 PM -4:00 PM | DISCUSSION PROPER |
| 4:30 PM | CLOSING |