

Department of Education Region V







DIVISION MEMORANDUM No. 108, s 2019 3hilin

March 15, 2019

TO

Assistant Schools Division Superintendents

Public Schools District Supervisors

School Heads, (Elementary and Secondary)

All Retiring DepED-Camarines Sur personnel (Teaching and Non-teaching)

All others concerned

In order to ensure effective implementation of the grant of *terminal leave pay* and *other benefits* and ensure its **prompt release**, this Office advises all retiring personnel of DepED-Camarines Sur to open a savings account (ATM) at the Land Bank of the Philippines (LBP) with a maintaining balance of at least Php500.00 to facilitate payment and other relevant transactions.

For more details, information and other inquiries, please see the Division Cashier Section c/o Ms. Pearlie Pineda.

Immediate dissemination and compliance of this Memorandum is earnestly desired.

Schools Division Superintendent