



DEPARTMENT OF EDUCATION
REGION V
DIVISION OF CAMARINES SUR

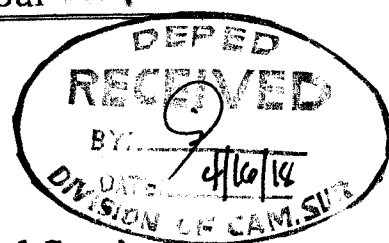
Freedom Sports Complex, San Jose, Pili Camarines Sur



DIVISION MEMORANDUM

No. 117 s, 2018

April 16, 2018



**To : Asst. Schools Division Superintendents
Public Schools District Supervisors (Elem. and Sec.)
Elem. and Sec. School Principals
All Concerned**

SPECIAL EDUCATION COORDINATORS MEETING

1. Please be informed that there will be a **Special Education (SPED) Coordinators Meeting** at the **Schools Division Office** on **April 17, 2018, 9AM.**
2. This meeting aims to:
 - a. gather data on special education enrolment, household, and gaps on the implementation of the program; and
 - b. plan activities for the child-finding and assessment.
3. Participants to this meeting shall be the school special education coordinators only (Only schools with SPED program). They shall bring the enrolment list per difficulty (disability).
4. Travel expenses and per diem shall be charged against school MOOE and other fund sources subject to the usual accounting and auditing rules and regulations.
5. For the information, guidance, and compliance of all concerned.

LITA T. MIJARES

Chief, Curriculum Implementation Division
Office In-Charge
Office of the Schools Division Superintendent

To be indicated in the
Perpetual Index Under the following subjects:

MEETING

SPECIAL EDUCATION

*One Vision and Mission
One Camarines Sur Division
One Goal: Quality Education*