



Department of Education

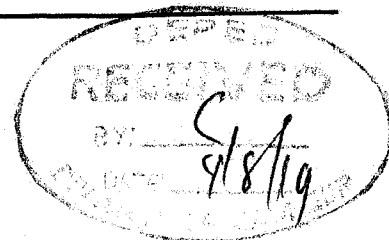
Region V

DIVISION OF CAMARINES SUR

Freedom Sports Complex, San Jose, Pili, Camarines Sur



DIVISION MEMORANDUM NO. 126 s. 2019



TO : ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
CHIEF EDUCATION SUPERVISORS, CID & SGOD
EDUCATION PROGRAM SUPERVISORS
HEADS OF FUNCTIONAL UNITS/DIVISIONS IN THE DIVISION OFFICE
All Concerned

FROM : 
CECILLE BERNADETTE P. RIVERA, CESO V
Schools Division Superintendent

SUBJECT: CONDUCT OF DIVISION MONITORING, EVALUATION AND ADJUSTMENT
(DMEA)

DATE : April 5, 2019

1. As part of the quality assurance of the operations of the Schools Division Office of Camarines Sur, the following will be the schedule of the quarterly **Division Monitoring Evaluation and Adjustment (DMEA)**.

Quarter	Date	Venue
First Quarter 2019	May 7, 2019	Rosita Hotel, Concepcion Pequena, Naga City
Second Quarter, 2019	July 9, 2019	
Third Quarter, 2019	September 25, 2019	
Fourth Quarter, 2019	December 20, 2019	

2. The participants of the DMEA are the following: SDS, ASDS, 5 CID Representatives, 13 SGOD Unit Heads and Personnel, and 12 heads/personnel of the SDO functional units.
3. Heads of the functional divisions and units in the SDO are advised to accomplish the Quarterly DMEA form and submit to the office of SMME at least three days before the scheduled DMEA.
4. Travel expenses and other incidental expenses of the participants shall be charged to the local funds/division MOOE subject to the usual accounting and auditing rules and regulations.
5. Attached in the Enclosure No. 1 – Quarterly DMEA Form for SDO Functional Division/Unit
6. For information, dissemination and compliance of all concerned.

Republic of the Philippines
Department of Education
Division of Camarines Sur
San Jose, Pili, Camarines Sur

CY 2019 QUARTERLY DIVISION MONITORING, EVALUATION AND ADJUSTMENT (DMEA)
Physical and Financial Accomplishment Matrix
QUARTER: First Quarter

[illegible]

Prepared by: _____

Noted by: _____