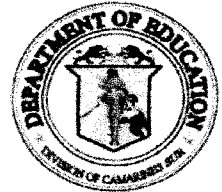


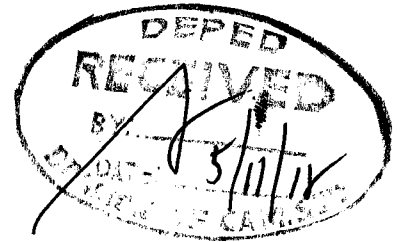


Department of Education
Region V
DIVISION OF CAMARINES SUR
Freedom Sports Complex, San Jose, Pili, Camarines Sur





DIVISION MEMORANDUM

No. 142 s. 2018



TO: Asst. Schools Division Superintendent
Education Program Supervisors
Public Schools District Supervisors
Division CI Masters
Heads of Elementary and Secondary Schools

FROM:  **FERNANDO C. MACARAIG**
Education Program Supervisor 
Officer-in-charge
Office of the Schools Division Superintendent

DATE: May 11, 2018

**SUBJECT: TRAINING-WORKSHOP OF DISTRICT ARLING PANLIPUNAN
COORDINATORS FOR ELEMENATRY AND HIGH SCHOOL**

1. In line with the efforts of institutionalization of Continuous Improvement Program in all schools in DepEd Camarines Sur, the 2018 Training-Workshop of Araling Panlipunan District Coordinators of both elementary and high schools on the development of CI Action Research Proposal, Documenting Best Teaching Practices, Teachers' Portfolio, SIM/Book Writing and AP Planning for SY 2018-2019 will be conducted on June 15, 16 and 17, 2018 at a venue to be announced later.
2. This activity aims to enhance the research, leadership and planning skills of the different District AP Coordinators of DepEd Camarines Sur. The Profile of Araling Panlipunan Coordinators to be submitted by the participants during the training is contained in Enclosure A. Enclosure B contains the training matrix of the event.
3. No registration will be collected but participants are advised to bring laptop, extension wire and functional gadget for internet connection. Travel and other expenses of all participants, and facilitators relative to the conduct of the above-mentioned activity shall be charged against Local Fund/MOOE and/or other fund source subject to the usual accounting and auditing rules and regulations.
4. For information, guidance and immediate dissemination.

ONE Vision and Mission
ONE Camarines Sur Division
ONE Goal: Quality Education

Enclosure A. Profile of District Araling Panlipunan Coordinators

Name: _____ Position: _____

School: _____ Address: _____

Course Finished: _____ Major: _____

Teaching Loads (Specify Subjects and Grade Level with Sections)

1. _____ 4. _____

2. _____ 5. _____

3. _____ 6. _____

Performance Rating based on the IPR 2. SY 2016-2017 _____

1. SY 2015-2016 _____ 3. SY 2017-2018 _____

Designations:

1. _____ 3. _____

2. _____ 4. _____

Title of Book/s Written: 3. _____

1. _____ 4. _____

2. _____ 5. _____

Title of Instructional Materials Developed: 3. _____

1. _____ 4. _____

2. _____ 5. _____

Number of Winning Contestants in Araling Panlipunan: _____

Competencies of Demo-Teaching Conducted in Araling Panlipunan:

1. _____

2. _____

Title and SY of Action Research Implemented:

1. _____

2. _____

Title and Year of Trainings served as Resource Person/Trainer

1. _____

2. _____

Events/Trainings Initiated with Approved Proposal and Accomplishment Report

1. _____

2. _____

Title of Trainings attended related to teaching Araling Panlipunan:

1. Division Level: _____

2. Regional Level: _____

3. National Level: _____

4. International Level: _____

Name of Teacher and competencies provided with technical assistance

Date Accomplished: _____ Signature over printed Name: _____

ONE Vision and Mission
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Training Matrix

DATE AND TIME	TOPICS/ ACTIVITIES
May 15, 2018	Day 1
07:30 – 08:00AM	Registration and Opening Program
08:00 – 10:00AM	Data Presentation and Analysis
10:00 – 12:00AM	Development of Action Research Questions and Questionnaires
01:00 – 05:00PM	Action CI Research process as per DepEd Order No. 16, s. 2018 <ul style="list-style-type: none">• Identification of possible interventions• Workshop on the preparation of action research proposal following the CI 10-Step process
May 16, 2018	Day 2
8:00 – 12:00	Presentation and critiquing of outputs after the MOL
1:00 – 5:00	Teachers' IPR Portfolio Documenting Best Teaching Practices
May 17, 2018	Day 3
8:00 – 12:00	Development of Strategic Intervention Materials/Books Editing process of instructional materials/SIM/Books Validation process of Strategic Intervention Materials/Books
1:00 – 4:00	AP Department Planning Presentation/Submission of outputs
4:00 – 5:00	Closing Program/Distribution of Certificates