

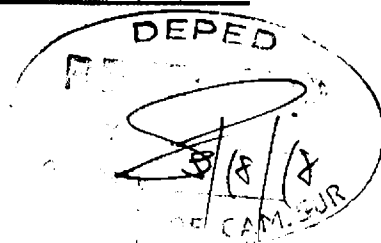


Department of Education
Region V
DIVISION OF CAMARINES SUR
Freedom Sports Complex, San Jose, Pili, Camarines Sur



DIVISION MEMORANDUM

No. 147, s. 2018



TO: Assistant Schools Division Superintendents
SGOD and CID Chief
PSDS (Elementary and Secondary)
School Heads & School ICT Coordinators (Elementary and Secondary)
District ICT Coordinators
All others concerned

FROM: 
CECILLE BERNADETTE P. RIVERA, CESO V
Schools Division Superintendent

SUBJECT: One Day Orientation on **Enterprise Human Resource Information System (EHRIS) Orientation and Implementation of SDO Project Centralized Access Management System & Utilization of Resources (CAMSUR)**

DATE: December 29, 2017

1. SDO Camarines Sur will conduct a one-day orientation on **Enterprise Human Resource Information System (EHRIS)** in order to fully accomplish the online completion of personnel information. Simultaneously, an innovation called **Centralized Access Management System & Utilization Resources (CAMSUR)** that aims to;

- *Ensure the credibility of the Attendance system of the SDO and the School personnel and the learners*
- *Enhance the existing E-DTR of the SDO*
- *Introduce the E-DTR to the school level*
- *Utilize the E-DTR in all SDO activities to capture the attendance of the participants*

2. This orientation shall be conducted in all schools and shall be facilitated by the Division ICT Technical Team, Division ICT Officers and representatives from every municipality in their respective congressional district and SDO personnel who shall implement and manage the orientation of EHRIS and project CAMSUR from 8:00AM to 5:00PM to the venue and schedules found in enclosure #7 this memorandum.

3. Participants are the School Heads and School ICT Coordinators of each school (elementary and secondary).

4. The Project CAMSUR is a preparation and support to the EHRIS upon its full implementation this year 2018 and all public schools in Camarines Sur are encourage to utilize the project CAMSUR. The machine generated logs of the DTR shall be the official DTR to be submitted in the respective offices.

5. This innovation supports some of the DepEd's advocacy and other CSC programs on punctuality in the school and in the office;

- *DO 73, s. 1998 - Reclassification of Habitual Tardiness as Light Offense and Revision of Penalty for Violation Thereof Amended by*
- *DO 18, s. 1991 - Policy on Absenteeism and Tardiness*
- *DM 160, s. 2008 - Project W.A.T.C.H. An Advocacy Movement For Punctuality And Honesty and*
- *DM 435, s. 2003 - Observance Of The National Consciousness Week For Punctuality And Civility*

- *DepEd inculcates punctuality and honesty values in learners (depEd press release)*

6. Facilitators in every batch shall be responsible in the preparation of the training hall and other necessary preparations and preliminaries before orientation and training begin and shall include program of the activity, audio and video facilities to be used.

7. In order to meet the requirements in putting up and implementing the said projects (EHRIS and Project CAMSUR), school concerned shall prepare the following;

- Stand-alone pc with at least windows 7 (32/64 bit OS) (DCP device)
- Finger biometric
- Printer (dot matrix)
- Data of personnel and their employee # (on spreadsheet)

8. Devices to be used in preparation for the implementation of the project like the procurement of the Finger Biometric, Internet pocket wifi and Printer shall be taken from the local fund or school MOOE or other sources of funds.

9. Attached are the following enclosures; Enclosure #1 is the Matrix of Activities, Enclosure #2 is the Working Committees, Enclosure #3 is the Guidelines on the Implementation, Enclosure #4 is the Designation of the school ICT Coordinator, Enclosure #5 is the Frequently Asked Questions, Enclosure #6 is the Roles and Functions of personnel, Enclosure #7 List school participants, Enclosure #8 List of Facilitators.

10. Attendance and participation of the school head and school ICT Coordinator of each school is crucial to fully understand the concept and process of the projects and on how the projects will run. Participants are also required to bring laptop/desktop and extension wire for the test and hands-on operation of the program.

11. Participants and facilitators who shall serve during Saturdays shall be entitled to Compensatory Overtime Credits (COCs). While, travel and other incidental expenses shall be charged to local funds subject to the usual accounting and auditing rules and regulations.

12. For compliance.

GUIDELINES ON THE IMPLEMENTATION OF THE PROJECT CAMSUR

Rationale:

The implementation of the project CAMSUR under the following legal basis and support to the program and advocacy of the DepEd and the CSC ensures that the credibility of the attendance of the personnel in school and in the office are being captured and consolidated with efficiency.

- *DO 73, s. 1998 - Reclassification of Habitual Tardiness as Light Offense and Revision of Penalty for Violation Thereof Amended by*
- DO 18, s. 1991 - Policy on Absenteeism and Tardiness*
- *DM 160, s. 2008 - Project W.A.T.C.H. An Advocacy Movement For Punctuality And Honesty and*
- *DM 435, s. 2003 - Observance Of The National Consciousness Week For Punctuality And Civility*
- *DepEd inculcates punctuality and honesty values in learners (deped press release)*

Pursuant to the mandates of the DepEd and CSC, this office strictly observes the implementation of the said memoranda.

Scope and Coverage:

All schools under the K to 12 program implementation and all personnel in all offices are required to utilize the program

Monitoring and Evaluation

The Schools Division Office (SDO) through the IT Section shall provide Technical Assistance such as re-orientation to all schools who have missed to attend during the congressional orientation facilitated by the Division Technical Team and Congressional ICT Officers and to ensure that smooth utilization and implementation of Project CAMSUR and it shall also monitor and evaluate the program implementation.

School ICT Designation

Attached is the template of the new designation for all the schools elementary, junior and senior high schools.



Department of Education
Region V
DIVISION OF CAMARINES SUR
Freedom Sports Complex, San Jose, Pili, Camarines Sur



DESIGNATION AS SCHOOL/DISTRICT Information and Communication Technology (ICT) COORDINATOR

Name: _____ Position: _____
 Designation as: ☐ School ☐ District ☐ ICT Coordinator
 Date of effectivity: _____ ☐ New ☐ Renewal
 School ID: _____ Municipality: _____

In the exigency of the service, you are hereby designated as the **ICT Coordinator** of (school) _____
☐ Elementary ☐ Junior HS ☐ Senior HS effective immediately.

You are expected to perform your duties and functions as ICT Coordinator and in-charge of all the information system implemented by the DepEd and other related function until such time this designation is rescinded.

DUTIES AND FUNCTIONS

General Duties:

- On ICT Systems and School Infrastructure Management*
 - Assist School/District technology infrastructure
 - Assist in preparation of the School Improvement Plan (SIP)
 - Manage and coordinate the implementation of the ICT programs and projects in the school
- On ICT Programs and Projects*
 - Helps integrate ICT in Teaching and Learning and School Governance
 - Supports programs and projects implemented at the school/district, division and learning centers.
 - Provides **technical assistance** to EHRIS, LRMS, WinS, LRDS, NSBI, LIS & EBEIS School Coordinators
- On Partnership and Stakeholder Management*
 - ICT related MOU/MOA and Contracts
 - Coordinate with the training and development in the teaching and learning process.
 - Manage and coordinate with stakeholders and partners in school.
- On ICT Policies and Standards Implementation*
 - School/District and Division policy standards must be aligned with the National and Regional policies and standards for Basic Education
 - Manage the day-to-day provision of ICT services including the maintenance of DCP other ICT packages
- On Technical Assistance to Schools/District Integration of ICT in School Governance, Teaching and Learning*
 - Helps capacitate school/district on ICT implementation
 - Helps identified ICT needs/requirements
 - Helps recommend to address ICT needs
 - Helps Technology updates to other ICT Coordinators
- On ICT Programs and Projects Implementation*
 - Helps School/District plans on programs and projects aligned with the division, regional and national PPs
 - Helps in the implantation of the PPs in the school/district/division
- On ICT and Monitoring & Evaluation*
 - Helps M&E system and tools on ICT
 - Recommends finding and recommendations
 - Coordinate with the Division ICT Office on the monitoring and evaluation of ICT Programs and Projects

Specific Functions:

- a. Manage and maintain the information and Communication Technology (ICT) Systems, DCP Packages and Infrastructure of the School/District to effectively support operations
- b. Manage and implement ICT programs and projects in the school/district to ensure data validity and effective utilization of the systems
- c. Formulate plans for the school/district to effectively allocate the necessary ICT resources of the division to support regional and national strategy, operations, programs and projects.
- d. Participate and communicate with the division and other ICT District and School Coordinators with regard to the implementation of division ICT and ICT-related programs.

Conforme:

 (Teacher)

Contact Number: _____

Noted:

FELIPE A. NEBREA
 Information Technology Officer I

 School Head
 Contact Number: _____

Approved:

CECILLE BERNADETTE P. RIVERA
 Schools Division Superintendent

Roles and Functions of the following in the Implementation of Project CAMSUR

- a. School Head shall;
 - Ensure that the project is properly implemented
 - Coordinate with the Division IT team
 - Provide full support to the school ICT and school property custodian
 - Prepare counterpart of the school before the orientation & training
 - Equip school with competent school ICT and custodian to perform the tasks as system administrator of project CAMSUR
 - Inform all personnel in school on the project CAMSUR
- b. School ICT Coordinator
 - Responsible in maintaining the functionality and operation of the DTR in the school
 - Ensure that EDTR is open early in the morning and closes in the afternoon
 - Provide technical assistance (TA) to personnel in the first month of implementation
 - Ensure that the facility of the EDTR is properly installed and free from any disturbances that may result to damage of the equipment
 - Educate all the personnel in school on the utilization of the project CAMSUR
 - Report to the division IT section any updates of the personnel (newly-hired)
 - Attend to the regular quarterly meeting of the ICT coordinators
 - Responsible in generating the reports at the end of the month (*DTR of the employee, DTR log of the employee, attendance of the activity*)
- c. School Property
 - Ensure that the operation of the LRDTs is properly utilized
 - Report any problem and other online operation and transactions.
- d. Division Technical Team
 - Give TA to school ICT Coordinators
 - Respond to the need of the school based on the submitted Service Request Form (SRF)
- e. Congressional ICT Officers
 - Support the implementation of project CAMSUR
 - Ensure that all the activity pertaining to ICT concerns are being provided with necessary help from the organization
- f. Division IT Officers and Staff
 - Provide TA to all schools (elem/sec)
 - Provide updates and continues support
 - Maintain the delivery of quality and efficient service to client
 - Ensure that all DTR system in schools are being utilized
 - Evaluate the utilization of the EDTR system
- g. Division Administrators
 - Provide constant monitoring, suggestions on the improvement of the system
 - Evaluate the EDTR system

FREQUENTLY ASKED QUESTIONS

1. What is the main purpose and use of the project CAMSUR?
 - Two major outputs that project CAMSUR can be generated;
 - a. employees Daily Time Record (DTR)
 - b. certificate of appearance and participation of the participants in a particular activity
 - Other vital outputs;
 - c. DTR log-where list (alphabetically arranged) of employees and their DTR
 - d. summary of the attendance (employee/student)
2. Can the School ICT coordinator modify the time IN and OUT of the personnel?
 - No
3. How to install the project CAMSUR in a computer?
 - To be presented during the orientation proper
4. What is the hardware requirements in order that project CAMSUR will run?
 - Stand alone pc
 - OS: windows 7, 8 10 (64/86 bit)
 - NETframework V4.5
 - My SQL V3.2
 - Hard Drive (minimum 80GB)
 - Memory: 128GB (minimum)
 - Finger biometric
5. What would happen if the personnel is on their Official Business (OB)?
 - Employee/s who shall have an official business transactions to other offices government or private must seek certificate of appearance and must be attached to their DTR at the end of the month.
 - A certificate of appearance and the travel order shall also be considered as additional supporting documents for his/her own absence.
6. What are the Advantages and Disadvantages of the project CAMSUR?
 - Advantages**
 - Facilitates the generation reports of the EDTR at the end of the month easily
 - Complies to the existing mandates of the ff;
 - DO 73, s. 1998 - *Reclassification of Habitual Tardiness as Light Offense and Revision of Penalty for Violation Thereof Amended by DepEd Order 18, s. 1991 Policy on Absenteeism and Tardiness*
 - DM 160, s. 2008 - *Project W.A.T.C.H. An Advocacy Movement For Punctuality And Honesty and*
 - DM 435, s. 2003 - *Observance Of The National Consciousness Week For Punctuality And Civility*
 - DepEd inculcates punctuality and honesty values in learners (depEd press release)
 - Disadvantages**
 - EDTR disadvantages if;
 - Electric interruption is 3 hours onward.
 - Not maintained properly by the School ICT and School Head
 - Database will not be updated by the concerned personnel of the school
 -
7. How does project CAMSUR works?
 - Diagram: To be presented during the Orientation

STEERING COMMITTEE

Chairman	CECILLE BERNADETTE P. RIVERA, CESO V <i>Schools Division Superintendent</i>
Co-Chairmen	SUSAN S. COLLANO <i>Asst. Schools Division Superintendent</i> DOLORES Q. MAPUSAO <i>Asst. Schools Division Superintendent</i> MA. FLORA T. PANDES <i>Asst. Schools Division Superintendent</i>
Members	Gerlie Cañas - Division Accountant Ma. Divina H. Calleja - Administrative Officer V (OIC)

WORKING COMMITTEES

Over-all Chairman:	Felipe A. Nebrea <i>Division Information Technology Officer I</i> MA. Divina H. Calleja <i>HRM Officer</i> Gina A. Valenciano <i>Administrative Officer</i>
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Committee on Training Venue, Hall, Attendance & Registration

<i>Chairman</i>	<i>Paulo C. Chavez – Balatan</i>
<i>Co- Chairman</i>	<i>Jane Celetaria - Bula</i>
<i>member</i>	<i>Rowena L. Prado – Libmanan</i>

Committee on Program Facilitation & Certificates

<i>Chairman</i>	<i>Eugene Abragan – Pili</i>
<i>Co- Chairman</i>	<i>Amorsolo Quiñones - Camaligan</i>
<i>member</i>	<i>Vhie Peñones - Baao</i>

Committee on Training Materials, Facilities & Equipment

<i>Chairman</i>	<i>Ernest Jarapa Jr. -</i>
<i>Co- Chairman</i>	<i>Delfa Cuervo - Ocampo</i>
<i>member</i>	<i>Juvy R. Parato -</i>

Committee on Hand-Outs/Materials Preparation

<i>Chairman</i>	<i>Mauricio V. Atrero III - Tigaon</i>
<i>Co- Chairman</i>	<i>Jhon-jhon D. Ables – Caramoan</i>
<i>member</i>	<i>Marchia P. Amaro - Garchitorena</i>

Committee on Documentation

<i>Chairman</i>	<i>Elmer Trinidad - Milaor</i>
<i>Co- Chairman</i>	<i>Ma. Helen Tangente - Libmanan</i>
<i>member</i>	<i>Marian P. Abuel -</i>

Committee on Technical Staff (ICT equipment)

<i>Chairman</i>	<i>Edmark M. Pado -Milaor</i>
<i>Co- Chairman</i>	<i>Sherwin G. Abelado - Gainza</i>
<i>member</i>	<i>Ronald B. Barroga – Minalabac</i>

MATRIX OF ACTIVITIES

Time	Day 1	Facilitators
7:30-8:30	Registration (using the project CAMSUR facility)	Philip A. Nebrea Ricardo C. Perez Jason N. Bequilla and EHRIS Staff/Division Technical Team/Officers & Representatives of Municipalities
8:30 - 9:00	Opening Program/Orientation	
9:00 - 9:30	Overview of the EHRIS and Project CAMSUR	
9:30 - 10:00	Presentation of the EHRIS and Project CAMSUR	
10:00 - 10:30	EHRIS: Online Hands-On and Completion of Personnel Information	
10:30 - 11:30	Presentation of Project CAMSUR/EHRIS: Roles and Functions of Personnel in school,	
11:30 - 12:00		
12:00 - 12:59	LUNCH BREAK	
1:00 - 1:30	Project CAMSUR/EHRIS: Frequently Asked Questions	Philip A. Nebrea Ricardo C. Perez Jason N. Bequilla and EHRIS Staff/Division Technical Team/Officers & Representatives of Municipalities
1:30 - 2:00	Project CAMSUR: Advantage and Disadvantages	
2:00 - 2:30	Project CAMSUR: How it Works,	
2:30 - 3:00	Project CAMSUR: How to install,	
3:00 - 3:30	Project CAMSUR: Hands-On of the Trainers,	
3:30 - 4:00		
4:00 - 4:30	Application, Observation and Feedbacks,	
4:30 - 5:00	Closing Program	

as

LIST OF FACILITATORS**Batch 1:*****Division ICT Technical Team***

Robert Paul Casiano-Cabninitan ES, Ragay
Junrey Sta Mina-Del Gallego NHS, Del Gallego
Gabrielle Flores-Villazar HS, Sipocot
Froy Flores-GRS HS, Ragay
Alma Abainza-RNAFS, Ragay

Division District ICT Officers and Representatives

Alden Altamarino	President	Lupi
Rodel Mercurio	Vice President	Ragay
Leizel Desuyo	Secretary	Sipocot North
Dexter Damot	Treasurer	Sipocot South
Dexter Silang	Auditor	Del Gallego
Charvy Reynales	PIO	Cabusao
Adrian Azaña	Business Managers 1	Sipocot North
Roy Perez	Business Managers 2	Sipocot South

Municipal Representative

Vanessa San Andres	Cabusao
Glen Armamento	Del Gallego
Erwin Esplana	Lupi
Maricar Gonzales	Ragay
Salvacion Buena	Sipocot North
Jay Jarne	Sipocot South

Division ICT Officers

Nerissa S. Paglinawan	Treasurer	Cabusao District, Cabusao
Ma. Helen Tangente	Auditor	Mambayawas NHS, Lib
Gabriel Flores	PIO	Villazar HS, Sipocot
Maria Cielo V. Vales	Bus. Mngrs:	Sipocot South CS, Sipocot
Marines F. Santiago	Secretary	Libmanan North District

Batch 2:

<i>Elmer Trinidad-</i>	<i>Milaor NHS,</i>	<i>Milaor</i>
<i>Ma. Helen Tangente-</i>	<i>Mambyawas HS,</i>	<i>Libmanan</i>
<i>MJ Dela Rosa-</i>	<i>Juan F. Triviño HS,</i>	<i>Pasacao</i>
<i>Marian P. Abuel-</i>	<i>Mambulo Nuevo HS,</i>	<i>Libmanan</i>
<i>Rowena L. Prado-</i>	<i>Carmel HS,</i>	<i>Libmanan</i>
<i>Jason N. Colambo-</i>	<i>Pamukid HS,</i>	<i>Sn Fernando</i>
<i>Sherwin G. Abelado-</i>	<i>Gainzas HS,</i>	<i>Gainza</i>

Division District ICT Officers and Representatives

Edmark M. Pado	President	Cabugao ES, Milaor
Ronald B. Barroga	Vice President	Baliuag Viejo ES, Minalabac
Mary jane S. San Agustin	Secretary	Fundado ES, Libmanan North
Bernard Alto	Treasurer	Pasacao CS, Pasacao
Elalain M. Alay	Auditor	Mambulo Nuevo ES, Lib S.

Municipal Representative

Gainza	Marilyn R. Ocfemia	Gainza CS
Libmanan North	Jeffrey A. Vargas	Labao ES
Libmanan South	Vilama O. Sapinoso	Loba-loba ES
Milaor	Monalisa P. Caceres	Dalipay ES
Minalabac	Noriel B. Nitura	Manapao ES
Pamplona	Sherry Mae S. Estrada	Pamplona CS

Pasacao San Fernando	Daisy D. Lagasca Marieta N. Balote	Caranan N CS San Fernando CS
<i>Division ICT Officers</i>		
John Paolo Chavez	President	Tapayas HS, Balatan
Eugene Abragan	V-Pres	Quipayo NHS Calabanga
Marisa Tabizora	Bus. Mngrs	Coguit NHS, Balatan
Marline Novo	Bus. Mngrs:	San Juan NHS, Libmanan
Ralph Anthony Ramos	Secretary	Caranday HS, Baao

Batch 3:

Division ICT Technical Team

Eugene Abragan-	Sagurong HS,	Pili
Amorsolo Quinones-	Camaligan NHS,	Camaligan
Jay-Im Rosero-	Ocampo NHS,	Ocampo
Noli L. Talangan-	Binobong NHS,	Pili

Division District ICT Officers and Representatives

Ernesto B. Jarapa, Jr.	President	Calabanga NHS, Calabanga
Delfa Cuervo	Vice President	Ocampo CS, Ocampo
Juvy R. Parato	Secretary	Balatasan ES, Calabanga
Christine Infante	Treasurer	Pag-asa ES, Pili
Richell Moran	Auditor	New Moriones, Ocampo

Municipal Representative

Calabanga	Hilario Olayon	Lugsad ES
Bombon	Anabel Carino	Sulpicio A. Roco MHS
Magarao	Dave Shea	Magarao NHS
Canaman	Irma Medina	Canaman CS
Camaligan	Jay Reyes	Camaligan CS
Pili	Jennifer Caluza	Quirico Borja Sr. Mem. ES
Ocampo	Janice Bartilet	Cabariwan ES

Division ICT Officers

Nerissa S. Paglinawan	Treasurer	Cabusao District, Cabusao
Ma. Helen Tangente	Auditor	Mambayawas NHS, Libmanan
Gabriel Flores	PIO	Villazar HS, Sipocot
Maria Cielo V. Vales	Bus. Mngrs:	Sipocot South CS, Sipocot
Marines F. Santiago	Secretary	Libmanan North District

Batch 4:

Division ICT Technical Team

Rene Pasiona-	Oring NHS,	Caramoan
Jaime Kuan-	San Rafael NHS,	Tigaon
Generoso Buenagua-	Pinaglabanan HS,	Goa
Alicia Chavez-	La Salvacion HS,	Tigaon

Division District ICT Officers and Representatives

Mauricio V. Atrero III	President	Caraycayon ES, Tigaon
Jhon-jhon D. Ables	Vice President	
Ian Joseph Velasco	Elementary	Mandiclom ES, Caramoan
Marchia P. Amaro	Secondary	Bagacay HS, Tinambac
Gilbert V. Verdeflor	Secretary	Bahi ES, Garchitorena
Adrian Marc Francis Corpus	Treasurer	Denrica HS, Garchitorena
Oriel Mostar	Auditor	Eualalia Fuentebella ES, Tigaon
Mark Paul Valencia	PIO	Tierra Nevada ES, Tinambac
Airel Sueso	Business Managers	Cagnipa ES, Caramoan
		Tandoc NHS, Caramoan

Municipal Representative

Caramoan	Rodilla Azaña	Caramoan CS
Presentacion	John Roy Sapien	Pagsangaan ES
Siruma	Ronald P. Valencia	Siruma CS
Garchitorena	Miguela R. Bien	Garchitorena CS
Lagonoy	Rose Ann N. Moreno	Cabotonan HS

Tigaon
Sagnay
Goa
San Jose
Tinambac

Charry Grace S. Suarez
Myla P. Miranda
Raymond C. Del Rosario
Jerome Cao
Marcus Ignacius A. Tabinas

Salvacion ES
Aniog ES
Buyo Impact ES
San Jose CS
Bolaobalite ES

Division ICT Officers

John Paolo Chavez
Marisa Tabizora

President
Bus. Mngrs

Tapayas HS, Balatan
Coguit NHS, Balatan

Batch 5:

Division ICT Technical Team

Paolo Chavez-
Francis Nacion-
Jane Celetaria-
Vhie Peñones-
Rainer Doctolero –
Judyln Saluna,

Tapayas NHS,
Sta Justina HS,
Inoyonan HS,
Baao NHS,
Bato NHS,
Nabua NHS -

Balatan
Buhi
Bula
Baao
Bato
Nabua

Division District ICT Officers and Representatives

Greg V. Beloro
Anthony Gonzales
Jenefer De Lima
Gilbert L. Vibal
Alvin Parce

President
Vice President
Secretary
Treasurer
Auditor

Nabua East CPS - Nabua
Cagmaslog ES - Buhi
Baao West CS - Baao
Balatan CS - Balatan
Pararao ES - Balatan

Municipal Representative

Ways & Means

Sussit B. Soto
Kent Llanes
Gil Briones

Nabua West CS - Nabua
Victor Bernal NHS - Nabua
Agdagan NHS - Baao

Public Relations &
Publications

Education & Training

Fritzie Salamanque
Giovanni Siocson
Anna Mae C. Balderrama
Willie Albar Igbac ES -
Ace Baran

Sta. Cruz ES - Buhi
Buhi
Bula NHS - Bula
Buhi
Duran ES - Balatan

Programs & Projects
Primer

Division ICT Officers

Nerissa S. Paglinawan
Ma. Helen Tangente
Gabriel Flores
Maria Cielo V. Vales
Marines F. Santiago

Treasurer
Auditor
PIO
Bus. Mngrs:
Secretary

Cabusao District, Cabusao
Mambayawas NHS, Libmanan
Villazar HS, Sipocot
Sipocot South CS, Sipocot
Libmanan North District

1ST CONGRESSIONAL DISTRICT

DATE	DISTRICTS	ELEM. (schools)	SECONDARY	TOTAL PARTICIPANTS PER DAY
DAY 1: Date: __, 2018	CABUSAO	8	2 Barcelonita Fisheries School Sta. Lutgarda National High School	82
	SIPOCOT SOUTH	26	5 Anib National High School Bolo Norte HS Caima National High School Lubigan Sr. HS Manangle High School	
DAY 2: Date: __, 2018	DEL GALLEGO	15	3 Del Gallego National High School Mansalaya National High School Sinuknipan NHS	84
	SIPOCOT NORTH	19	5 Sacred Heart High School Salvacion HS (Sipocot) San Vicente HS, Sipocot Sipocot NHS Villazar National High School	
DAY 3: Date: __, 2018	RAGAY	33	8 Cristobal D. Aquino Memorial HS Don Mariano Gonzalvo MHS Godofredo Reyes Sr. National HS Ragay Nat'l Agric. @ Fisheries Sch Ragay Sci and Math Oriented H S Simeon Tycangco Memorial HS Sisa Feliciano MHS Tomas A. Andaya, Sr. N H S	82
	LUPI	33	5 Casay National High School Colacling HS Haluban NHS Lupi-Iligan National High School San Jose (Alanao) HS	
DAY 4: Date: __, 2018				76

2ND CONGRESSIONAL DISTRICT

DATE	DISTRICTS	ELEM. (schools)	SECONDARY	TOTAL PARTICIPANTS PER DAY
DAY 1: Date: __, 2018	MINALABAC	25	6 Antipolo HS, Minalabac Hobo High School Minalabac NHS Sagrada Familia High School Villamayor HS Villamayor HS - Bagolatao Annex HS	104

	PAMPLONA	15	6 Cagbibí National High School Del Rosario National HS Don Mariano C. Veneracion NHS Maura N. Sibulo High School Pamplona NHS Ramon B. Felipe Sr. NHS	
DAY 2: Date: _____, 2018	PASACAO	20	7 Antipolo Heights Integrated School Dalupaon National High School Dalupaon NHS - Tinalmud PHS Annex Dr. Lorenzo P. Ziga Memorial HS Juan F. Trivino Memorial High School Pasacao Municipal High School Rolando R. Andaya Sr. MHS	104
	SAN FERNANDO	20	5 Lupi National High School Marangi HS Pamukid National High School Pinamasagan National High School San Fernando NHS	
DAY 3: Date: _____, 2018	MILAOR	11	4 Milaor National High School Milaor NHS - Dalipay Annex HS R.T. Subastil Memorial HS San Antonio NHS	104
	LIBMANAN SOUTH	28	9 Bahao HS Calabnigan Green Meadows HS Carmel National High School Don Mariano C. San Juan HS Don Teofilo H. Dilanco MHS Dr. Nelson A. Mejia HS Eduardo V. Agomaa NHS Homobono H. Gonzalez N H S Malansad Nuevo High School	
DAY 4: Date: _____, 2018	LIBMANAN NORTH	34	9 Mambayawas HS Mambulo Nuevo High School Mantalisay HS Northern Plain HS Pag-Oring Nuevo National HS Palangon High School San Pablo Integrated School San Isidro National High School San Juan National HS	100
	GAINZA	6	1 Gainza National HS	

3RD CONGRESSIONAL DISTRICT

DATE	DISTRICTS	ELEM. (schools)	SECONDARY	TOTAL PARTICIPANTS PER DAY
DAY 1: Date: _____, 2018	CALABANGA WEST	17	4 Calabanga NHS Jose De Villa NHS Medroso-Mendoza NHS Quipayo National High School	84
	PILI(2)	15	6 Altamarino-Clasio HS Binanuaanan NHS Binanuaanan NHS - Sagurong Annex HS Binobong HS Camarines Sur Sports Academy Computer Science HS of Bicolandia	
DAY 2: Date: _____, 2018	CANAMAN	18	3 Mangayawan High School Sta.CruzHS - Northern Canaman Annex Sta. Cruz National High School	86
	OCAMPO	20	2 Hanawan National HS Ocampo NHS	
DAY 3: Date: _____, 2018	CALABANGA EAST	20	4 Sabang National HS Severo HS (Annex) Union National High School West Coast High School	78
	CAMALIGAN	6	1 Camaligan NHS (Santo Tomas NHS)	
	BOMBON	7	1 Siembre High School	
DAY 4: Date: _____, 2018	PILI(1)	17	6 DoñaBasiliaS.Quilon MHS Gov.Mariano E. Villafuerte HS-PNHS Annex Pili NHS, Pili Rodriguez NHS San Jose Pili NHS V. Bagasina Sr. Memorial High School	68
	MAGARAO	7	4 Doroteo Federis, Sr. NHS Magarao NHS Ponong Integrated School Sulpicio A. Roco MHS	

4TH CONGRESSIONAL DISTRICT

DATE	DISTRICTS	ELEM. (schools)	SECONDARY	TOTAL PARTICIPANTS PER DAY
DAY 1: Date: _____, 2018	CARAMOAN (1)	26	8 Bikal Fisheries School BonifacioD.BoreborSr. HS - East Coast Bonifacio D. Borebor Sr. HS (Tawog NHS) BonifacioD.BoreborSr.HS - NorthPeninsula	178
	CARAMOAN (2)	27	Gibgos National High School Guijako National High School Oring National High School Tabgon NHS, Caramoan	
	SAN JOSE	22	6 Adiangao High School Rangas-Ramos NHS (Sn Jose Fish.Sch.) Salogon High School San Jose NHS Villafuerte-Peña High School VivencioObias - KinalansanNHS	
DAY 2: Date: _____, 2018	GARCHITORENA	23	8 Bahi National HS Binagasbasan NHS Binagasbasan NHS - Denrica Annex HS Burabod NHS Harrison Integrated School Pambuhan National High School Sumaoy Toyttoy Integrated School	178
	PRESENTACION	17	6 Bantugan National High School Bitaoagan National High School Buenavista National High School FedericoP.CondatNHS (Maangas HS) Lidong High School Presentacion NHS (formerly:Pili NHS)	
	TINAMBAC NORTH	22	13 Agay-ayan NHS Antipolo National High School, Tinambac Bagacay HS Banga HS Buenavista National HS Canayonan NHS Don Servillano Platon Memorial NHS Gregorio Ocampo BercasioMHS Magsaysay National High School Sagrada NHS, Tinambac San Ramon Provincial High School Tamban NHS	

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			Tierra Nevada HS	
DAY 3: Date: _____, 2018	GOA	26	7 Goa National High School Juan L. Filipino Memorial High School New Partido HS Payatan High School Pinaglabanan High School Tabgon HS, Goa Visita De Salog HS	170
	SAGÑAY	17	5 Catalotoan HS Nato National High School Sagñay Southeastern HS Sibaguan Agro-Industrial HS Tinorongan NHS (Sagñay Western HS)	
	TIGAON	23	7 Cabalinadan High School Dr. Rodolfo V. Pamor, Jr. MNHS Huyonhuyon HS La Salvacion NHS Partido Agro-Industrial NHS San Rafael National High School Tinawagan NHS	
DAY 4: Date: _____, 2018	LAGONROY NORTH	13	6 Balaton National High School Cabotonan High School	160
	LAGONROY SOUTH	20	Dahat National Vocational HS Himanag National High School Panagan National High School San Ramon Pilot NHS, Lagonoy	
	SIRUMA	17	4 Siruma NHS Siruma NHS - Fundado Annex H S Tandoc HS Vito HS	
	TINAMBAC SOUTH	20	NONE	

5TH CONGRESSIONAL DISTRICT

DATE	DISTRICTS	ELEM. (schools)	SECONDARY	TOTAL PARTICIPANTS PER DAY
DAY 1: Date: _____, 2018	BUHI(1)	19	3 Buhi High School (new june 2017) Buhi SPED Integrated School Iraya High School (new june 2017)	112
	BULA SOUTH	17		
	NABUA EAST	17		
DAY 2: Date: _____, 2018	BULA NORTH	17	11 Balaogan National HS Bula NHS Bula NHS - Caorasan Annex HS	104

