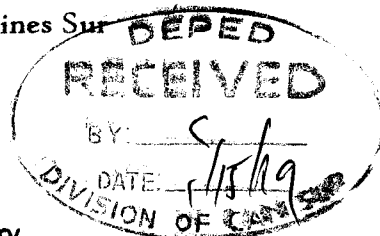




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region V

Division of Camarines Sur

Freedom Sports Complex, San Jose, Pili, Camarines Sur



DIVISION MEMORANDUM

No. 14, s. 2019

TO: Assistant Schools Division Superintendent-Secondary
CID and SGOD Chiefs
ACSSSA Officers

FROM: 
CECILLE BERNADETTE P. RIVERA, CESO V
Schools Division Superintendent

DATE: January 10, 2019

RE: **2-DAY LIVE-IN ACSSSA WORK FINANCIAL PLANNING CONFERENCE FOR
CALENDAR YEAR 2019**

- I. As per request by the officers of the Association of Camarines Sur Secondary School Administrators, Inc. (ACSSSA), there will be a 2-Day Live-In Work Financial Planning Conference for Calendar Year 2019 on January 18-19, 2019 at Baresbisan Beach Resort, Balatan, Camarines Sur.
- II. The purposes of this two-day live-in activity are to:
 - a. Evaluate activities conducted for the years 2017-2018
 - b. Review, revise and amend ACSSSA's By-Laws
 - c. Discuss possible support mechanism for SDO-Cam on its programs and projects
 - d. Formulate Work Financial Plan for Calendar Year 2019
 - e. Discuss initially the plan for hosting of Fund Raising for Bicol Delegation to Palarong Pambansa.
- III. The participants for this activity are all ACSSSA Officers, Schools Division Superintendent, Assistant Schools Division Superintendent in charge of Secondary, CID and SGOD Chiefs.
- IV. Participants are expected to be at the venue on Day 1 at around 8:00 in the morning. First meal will be snacks of Day 1, January 18, 2019 and last meal will be snacks (pm) of Day 2, January 19, 2019.
- V. Food, venue and accommodation shall be charged to each participant in an amount not to exceed Two Thousand Pesos (P2,000.00). All expenses including travel and other related expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
- VI. Attendance of all concerned is a must.
- VII. For information.