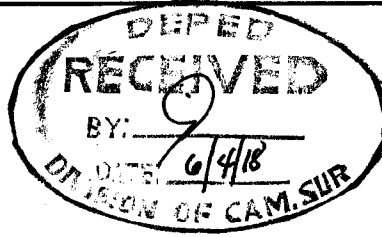




DEPARTMENT OF EDUCATION
Region V
DIVISION OF CAMARINES SUR
Freedom Sports Complex, San Jose, Pili, Camarines Sur



June 4, 2018



DIVISION MEMORANDUM

No. 158 s, 2018

WORKSHOP ON FILLING UP OF NEW TEACHER ITEMS (ELEMENTARY)
School Year 2018-2019

TO : Assistant Schools Division Superintendents
Chiefs of CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary and Secondary Schools

1. In order to fast track the hiring of new elementary teachers pursuant to 2017 Omnibus Rules on Appointments and Other Human Resource Action and DepEd memo on the Allocation of new teacher items for SY 2018-2019, the following conference-workshops shall be conducted at the at the Division Office Conference Hall (4th and 5th Congressional Districts) and at the Library Hub for the 1st, 2nd and 3rd congressional districts, DepEd Camarines Sur on **June 8, 2018. The school heads of the 1st, and 2nd and 4th congressional districts shall report in the Morning while the 3rd and 5th congressional districts shall report in the afternoon.**
2. The **ORIENTATION of the RECOMMENDED NEW TEACHERS** shall be conducted on June 11, 2018, 1 PM at the Avenue Square, Naga City.
3. At the end of the workshop, the school heads will be able to:
 - a. Identify the teachers for recommendation using RQA per DepEd Order No. 7, 2015;.
 - b. Prepare the teacher recommendations based on the approved district deployment report;
 - c. Orient the new teachers in the preparation of appointment papers.
4. The participants to this workshop are the **School Heads with natural vacancies (published) and new teacher items per SY 2018-2019 allocation list.** The list of schools with new items shall be determined after submission of the School Statistical Data. The School Heads are advised to bring recommendation duly signed by the School Selection Committee (4 copies) during the workshop.
5. The workshop will be managed and facilitated by the following officials:

Management Staff:
Dr. Cecile C. Ferro – ASDS (4th and 5th CD)
Ms. Dolores Q. Mapusao – ASDS (1st to 3rd CD)
Dr. Lita T. Mijares – CID Chief
Facilitators are all PSDS of districts with new items

Support Staff:
Gemma V. Dizon
Michelle N. Abad
Amy Sumayao
Cristina Naldoza
6. Travel Expenses of the participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and compliance with this Memorandum is desired.

CECILLE BERNADETTE P. RIVERA, CESO V
Schools Division Superintendent