

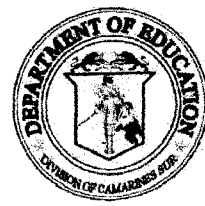


Department of Education

Region V

DIVISION OF CAMARINES SUR

Freedom Sports Complex, San Jose, Pili, Camarines Sur

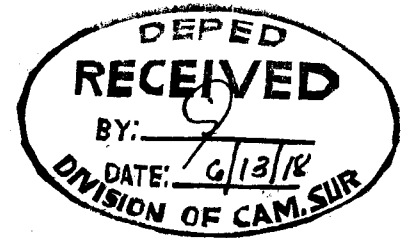


May 24, 2018

DIVISION MEMORANDUM

No. 166, s 2018

2017 PBB VALIDATION WORKSHOP



TO : Chiefs, CID and SGOD
Public Schools District Supervisors
School Heads, (Elementary and Secondary)
All Others Concerned

1. In reference to **Inter-Agency Task Force Memorandum Circular No. 2017 – 1** and **DepEd Order No. 53, s. 2017**; to ensure effective implementation of the grant of the **2017 Performance-Based Bonus (PBB)** and its **timely release**, this Office will conduct a validation workshop, the venue to be announced later;

1 st Congressional District	June 21, 2018
2 nd Congressional District	June 21, 2018
3 rd Congressional District	June 22, 2018
4 th Congressional District	June 22, 2018
5 th Congressional District	June 23, 2018
2. The main Objective of the workshop is to ensure that all eligible personnel for PBB 2017 are accounted for.
3. The School PMT is charged with the compliance of the School's requirements and reporting of those personnel eligible for the grant of the PBB 2017. Its composition, the duties and function are expressly enumerated in *paragraph 41 of DepEd Order No 53, s 2017*.
4. The participants to this workshop are the following;
PSDS's, Senior Bookkeepers, District IT coordinators.
5. School PMTs thru the school head are directed to submit online their validated reports before the workshop ASAP for **FINAL** validation **during the workshop schedule and bring with them:**
 - a. Authentic copy of OPCRf submitted to the Records Section.
 - b. Two hard copies of School Memorandum citing the composition of the School PMT;
 - c. Soft copy of Individual Eligibility Checklist (Accomplished Form 1.2)
6. Transportation and travelling expenses of participants maybe charged to School MOOE fund subject to its availability and the usual accounting and auditing rules and regulations.
7. Services rendered by Teachers during Saturdays, Sundays and Holidays shall be granted service credits per DepEd Order no. 53 series of 2003, while School Heads and non-teaching personnel shall be granted COC per CSC DBM joint Circular no. 2, series of 2004.
8. Immediate dissemination and compliance with this Memorandum is earnestly desired.

For: 
CECILLE BERNADETTE P. RIVERA, CESO V
Schools Division Superintendent *pa calleya*