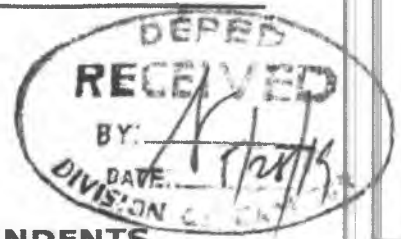




**DIVISION MEMORANDUM**

**NO. 174, S. 2019**



**To: ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS  
SGOD/CID CHIEF  
PUBLIC SCHOOLS DISTRICT SUPERVISORS  
ALL OTHERS CONCERNED**

**From: CECILLE BERNADETTE P. RIVERA, CESO V**  
Schools Division Superintendent

**Subject: DIVISION OPLAN BALIK ESKWELA – PUBLIC ASSISTANCE  
COMMAND CENTER (OBE-PACC) 2019**

**Date: 24 May 2019**

1. In compliance with DepEd Memorandum No. 29, s. 2019 (2019 Oplan Balik Eskwela), the following shall compose the Division of Camarines Sur OBE-PACC which will run from May 27 to June 7, 2019:

|                    | NAME  | CONTACT NO. |
|--------------------|---|-------------|
| CHAIRPERSONS:      | Dolores Q. Mapusao<br>(ASDS Elementary)             | 09475925746 |
|                    | Cecile C. Ferro<br>(ASDS Elementary)                | 09186398591 |
|                    | Susan S. Collano<br>(ASDS Secondary)                | 09493445484 |
| VICE CHAIRPERSONS: | Lita T. Mijares<br>(CID-Chief)                      | 09082625084 |
|                    | Pedro I. Pelonio<br>(SGOD-Chief)                    | 09083462009 |
| MEMBERS:           | Sarah Christine P. Godoy<br>(SHS/K-12 Focal Person) | 09286811154 |
|                    | Salvador T. Pelingon<br>(OIC Legal Officer)         | 09178907203 |
|                    | Gina A. Valenciano<br>(OSDS – AO V)                 | 09052523194 |
|                    | Felipe Nebrea<br>(OSDS – IT Officer)                | 09989801507 |
|                    | Raquel A. Papa<br>(SGOD – Planning Officer)         | 09205688273 |

2. The functions of the Division OBE-PACC are as follows:



*Department of Education*  
**Region V**



DIVISION OF CAMARINES SUR  
*Freedom Sports Complex, San Jose, Pili, Camarines Sur*

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- (a) Receive, process, and respond to simple queries, information, requests, and complaints from the general public, including those forwarded by other DepEd Offices;
- (b) Assist in dissemination and clarification of DepEd policies, programs, projects, and processes, particularly those relevant to the opening of classes;
- (c) Correctly identify and coordinate with the concerned DepEd offices on complex concerns that will require the specific offices' appropriate action; and
- (d) Monitor, document, and submit reports on all issues and concerns received by the OBE-PACC, including the action taken.

3. The services of the OBE-PACC are as follows:

- (a) Hotlines;
- (b) Email, social media (Facebook, Messenger, Twitter), and Text Messaging Service;
- (c) Walk-in Assistance; and
- (d) Legal Assistance (if applicable)

4. It is hereby directed that **all Public Schools Division Supervisors (Elementary and Secondary)** submit the names, designations, and contact details of the personnel who will compose the District OBE-PACC, **not later than May 27, 2019** to the Office of the OIC Legal Officer through email at [legalofficesdo5@gmail.com](mailto:legalofficesdo5@gmail.com).

5. In addition to their regular workload, payment for the services of the concerned personnel during OBE, shall be charged to local funds subject to the usual accounting and auditing rules.

6. See attached Enclosure No. 1 for OBE-PACC Action Form and Enclosure No. 2 for OBE Official Tarp.

7. Immediate dissemination of this Memorandum is desired.