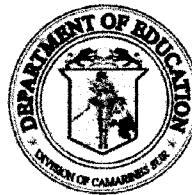




Department of Education

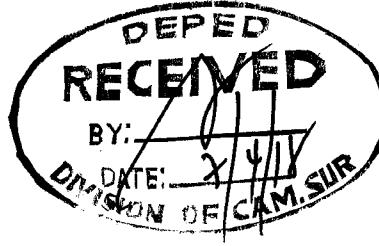
**Region V**

**DIVISION OF CAMARINES SUR**  
Freedom Sports Complex, San Jose, Pili, Camarines Sur



Division Memo No. 194, s. 2018

**TO :** Assistant Schools Division Superintendent  
Chiefs SGOD and CID with EPS and PSDS  
School Heads of Elementary and High School  
Selected School CI Team



**FROM :** EUFROSINIA I. LAGDAAN  
Administrative Officer IV (Records Officer)  
Officer-In-Charge

**SUBJECT:** **ONE DAY DIVISION CONTINUOUS IMPROVEMENT (CI)  
SYMPOSIUM AND REGIONAL QA IN DEPED CAMARINES SUR**

**DATE :** **JULY 2, 2018**

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1. As DepEd Schools Division Office of Camarines Sur implements Continuous Improvement Program to group of elementary and high school teachers, a ONE DAY DIVISION CONTINUOUS IMPROVEMENT SYMPOSIUM AND REGIONAL CI QUALITY ASSURANCE of the CI Projects among seven schools is set on July 10, 2018, 8:00am to 5:00pm at the Pili West District Office, Cadlan, Pili, Camarines Sur.
2. This symposium and Regional CI Quality Assurance aims to
  - a. apply the basic CI principles, tools and methods and how these can be applied in the SIP/DEDP context;
  - b. understand process management translating needs to KPIs, mapping and implementing the process
  - c. apply the “Triple A” Process Improvement Methodology and project documentation;
  - d. apply process simplification and visual management translating needs to process KPIs and achieve target;
  - e. apply project management principles in preparing for the implementation plan and assuring quality CI outputs and
  - f. present CI Project in the Division Symposium
3. Expected participants who will present the CI projects are the members of the CI Teams from the following schools: 1] Bula National High School, 2] Nabua West Central School, 3] Tinambac South CS, 4] DRD CI Team, 5] DMC Veneracion NHS, 6] Hanawan ES, and 7] Pinamasagan ES. Opportunity to present the CI Project is still open to other CI Team/s who are done with the pilot implementation and are ready with their CI Outputs. List of participants and working committees are indicated in Enclosure 1 and 2 respectively.
4. Participants shall bring the approved Project CI Charter, CI Project Proposal, updated data in line with the CI Project Implementation and PPT Presentation of the project following the 10-Step CI Process. Participants to this event are likewise advised to bring packed snacks and lunch plus one. Transportation and traveling allowance shall be charged against MOOE/ local fund subject to the usual accounting and auditing rules and regulations.
5. For information, guidance and compliance.

Enclosure 1: List of Participants

SCHOOL / NAME	SCHOOL / NAME
BULA NHS – NENITA BERSABE, JOMAR JARAVATA, EVELYN BELLEN, ANTHONY PARLERO, MARLENE V. PRIMAVERA	DMC VENERACION NHS – GEMMA A. REALO, LEHAI B. BELORO, CARLO DONATO E. OLIVAN, JUAN O. CRUZ, JR., KATHLEEN BATANGOSO
PINAMASAGAN HS – GINA O. RAZO, MA. CHEENE P. ABONALLA, SENDER M. NIEVAREZ, MARIO D. REPULLED, CHERRY S. AGREDA	HANAWAN ES – CECILIA ANDREA C. APOLINARIO, MELBA C. BARBOSA, ESTRELLA B. ILUSTRE, EDEN B. SABAUPAN, ISABEL M. ENCISO
DRD CI TEAM – JOSEPHINE C. DOROIN, ROSALINA B. CEA, JOANNA MARIE O. YOCAMPO, FRANCIS RYAN D. AÑO, NICOLE B. SASALUYA I	NABUA WEST CS – MYLA VITA G. VERANGO, NERISA L. PALCON, JOSEPHINE J. CORTERO, MARY ANN E. JACOB, GERLIE F. BELZA
TINAMBAC SOUTH CS – MARGIE REDITA, SAMUEL MENDOZA, JEAN ABLAY, CHERRY B. DOBLON, GEMMA B. GARINGA	RODRIGUEZ NHS – CRISANTA ABAD, MARIMIL A. NARDO, CHRISTIAN VEGA, RECHILDA P. DOBLON, LOURDES R. NOPRE
JUAN F. TRIVINIO HS – EMMA A. CASTILLO, JIZEL VIBAR, HANILYN A. CASTILLO, BENITA M. PONGPONG, JEDDAH JOY D. TAUMATORGO	CABUSAO DISTRICT – MANNY D. BUERE, REPAM DE LOS SANTOS, RODERICK LAGUA, CHRISTINE H. TEPLANERO, RONA REGINALDO
SIBAGUAN AGRO-INDUSTRIAL HS – NOEL P. CAPARANGA, GLENAR D. SIAT, LORILIE PINEDA, CHARITO S. RELATIVO, ROSEMARIE M. BARTILET	ALS CAM. SUR – EDGAR A. TABAGAN, CATHERINE P. ALARZAR, ANDREW LEONARDO, WILLIAM R. DEL CASTILLO, MA. ANIZA MAGAYANES
BUHI DISTRICT – JASMINE I. PENTECOSTES, JEANETTE S. MESALUCHA, MA. GRACIA C. PELLAS, MABEL Z. CAMASIS, MARGELIE SABERON	PAYATAN ES – MARIETA B. AVILA, FE M. RAGMAC, RONALY C. ADAN, MARINA P. MIRAÑA, MANUEL A. GONZAGA, RONALYN C. ADAN
TAGPOLO ES, BATO – MELVIN POTIAN, CARLO GANIPLAN, FRANCIA ABELLANO, MARY ANTONNETE INTIA, JHUSAN MAGABO	MILAOR NHS – GEMMA PELONIO, ROWENA C. ZAMORA, ANGELICA MAE V. AMADOR, SHERYLA A. BORJA, FLORIZA C. OSIANA
CDAMHS – DORREN D. ARENQUE, JESSA MOLENILLA, RUEL ARENQUE, RITA LIMJOCO, MA. KATHRINA GAZA	SAN JOSE DISTRICT – MARIA ALICE FE V. CILOS, ANNIE M. PLAZO, MA. PERPETUA N. ROSETE, OFFE J. VALENCIA, IMELDA P. CHAVEZ
HAMORAWON ES – CATHY JANE D. GUMAPANG, FILICIA G. BANAL, ABEGAEL L. BOTONES, DIANA IVY B. BELMUNTE, FRANCIA B. SERNAL	CI MASTERS – MARIBEN D. BERJA, MILDRED J. PRADES, DELFIN A. BONDAD, MARIA ELENA A. ARGARIN, MERCY S. CASTILLO

Enclosure 2 – Working Committee:

COMMITTEE / NAMES	POSITION	COMMITTEE / NAMES
Attendance and Registration		Documentation
MARIBEN D. BERJA	Chairman	DELFIN A. BONDAD
CI Team of Rodriguez NHS	Members	CI Team from Buhi District
Certificates		Communication/Accommodation
MERCY A. CASTILLO	Chairman	MILDRED J. PRADES
CI Team from Juan F. Trivinio HS	Members	CI Team of Milaor NHS
Hall Preparation		Hall Restoration
DELFIN A. BONDAD	Chairman	MARIA ELENA A. ARGARIN
CI Teams of ALS Cam. Sur	Members	CI Team of Tagpolo ES, Bato