

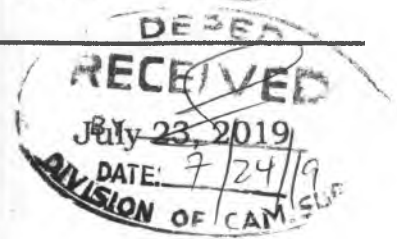


Department of Education

Region V

SCHOOLS DIVISION OFFICE OF CAMARINES SUR

Freedom Sports Complex, San Jose, Pili, Camarines Sur



DIVISION MEMORANDUM

No. 240, series 2019



LIVE-OUT DIVISION TEACHER-ADVISER TRAINING PROGRAM

To:

**PUBLIC SCHOOLS DISTRICT SUPERVISORS
HEADS OF ELEMENTARY AND SECONDARY SCHOOLS
DISTRICT SPG COORDINATORS
SCHOOL SSG COORDINATORS
ALL OTHERS CONCERNED**

1. The Schools Division Office of Camarines Sur thru SGOD-Youth Formation will conduct the Division Training of Teachers for the **Teacher-Adviser Training Program (TATP) on August 28-30, 2019** at a venue to be announced later.
2. The said training aims to:
 - increase support and contribution in the student organization as Teacher-Adviser;
 - empower the teacher-adviser to be responsible, hardworking, service-oriented and value-driven; and
 - deepen the understanding of teacher-adviser on learner's interest; motivation and the importance of youth participation in their holistic development.
3. Participants to this activity are the **District SPG coordinators** from the elementary and **School SSG coordinators** from the secondary.
4. A registration fee of **ONE THOUSAND AND FIFTY PESOS** (Php. 1,050) will be automatically deducted to SCHOOL MOOE for NON-AUTONOMOUS SCHOOLS, while AUTONOMOUS SCHOOLS attending or not attending are obliged to register and pay thru the Division Cashier 2-week before the activity. The payment for registration will cover the foods for 3 days (6 snacks and 3 lunch), venue and training kit.
5. All participants are reminded of the following:
 - complete attendance during the duration of the training is **strictly** required and be on time.
 - in case participant/s cannot attend the training, notify the Division Youth Coordinator through a letter copy furnished the School/District Office 1-week before the training schedule to give the slot/s to interested participants.
 - be in casual attire in the entire duration of the training.
 - bring their maintenance medicine/prescription.
 - bring a sample copy of minutes, resolution and project proposal done in your district/school.

6. Learning Facilitators, Class Managers and Training Management Team are advised to be in the venue on August 27, 2019 for a conference.
7. The following documents are enclosed for reference:
 - Enclosure 1: Training Matrix
 - Enclosure 2: List of Participating Schools/Districts
 - Enclosure 3: Working Committees
8. Travel, accommodation and other incidental expenses of the participants and working committees shall be charged to their respective MOOE subject to the usual accounting and auditing rules and regulations.
9. For further inquiries, please contact Mr. Joseph C. Cruzana, our Division Youth Coordinator at 0933-824-4317 (smart) / 0905-136-4911 (globe).
10. For your information, guidance and compliance.


CECILLE BERNADETTE P. RIVERA, CESO V
Schools Division Superintendent 

TRAINING MATRIX

Day 1 (Aug. 28, 2019)

TIME	ACTIVITY/TOPIC	In-Charge
7:00 – 8:00am	Arrival of the Participants / Registration	Committee on Registration
8:00 – 9:00am	Opening Program	Training Management Team
9:00 – 10:30am	Direction & Focus for 2018 – 2020 / The Power of Visions. (Plenary)	Division Youth Formation Coordinator
10:30 – 12:00nn	DepEd Continuing Passion for A Nationalist Education & the Teacher Adviser Historic Role to Propagate it to our Basic Learners. (Plenary)	Division Youth Formation Coordinator
12:00 – 1:00pm	Health Break	
1:00 – 2:30pm	Revisiting SSG/SPG Constitution & By – Laws (breakout session)	Division Facilitators
2:30 – 4:00pm	Guidelines of Off – Campus Activities (breakout session)	Division Facilitators
4:00 – 5:30pm	Mandated PPA’s / Calendar of Activities (breakout session)	Division Facilitators

Day 2 (Aug. 29, 2019)

TIME	ACTIVITY/TOPIC	In-Charge
7:00 – 8:00 am	Arrival of the Participants / Registration / Preliminaries	Committee on Registration/ Class Managers
8:00 – 10:00 am	Events Management & Events Management Tools (breakout session)	Division Facilitators
10:00 – 12:00nn	Learners Participation in the Policy Making Process in School (breakout session)	Division Facilitators
12:00 – 1:00pm	Health Break	
1:00 – 2:30pm	Youth Socials & Participative Skills (breakout session)	Division Facilitators
2:30 – 4:00pm	Resolution Writing	Division Facilitators
4:00 – 5:00pm	Activity Design / Project Proposal Making	Division Facilitators

Day 3 (Aug. 30, 2019)

TIME	ACTIVITY/TOPIC	In-Charge
7:00 – 8:00am	Arrival of the Participants / Registration / Preliminaries	Committee on Registration/ Class Managers
8:00-9:00am	Partnership Building & Linkages	Division Facilitators
9:00 – 10:00am	Utilization of Factors in Writing a Minutes	Division Facilitators
10:00 – 12:00nn	Parliamentary Procedures	Division Facilitators
12:00 – 1:00pm	Health Break	
1:00-2:00pm	Closing Program	Division Facilitators
	Home Sweet Home	



LIST OF PARTICIPATING SCHOOLS/DISTRICTS

ELEMENTARY- DISTRICT

1. CABUSAO	33. SIRUMA
2. DEL GALLEG0	34. TIGAON
3. LUPI	35. TINAMBAC NORTH
4. RAGAY	36.TINAMBAC SOUTH
5. SIPOCOT NORTH	37.BAAO
6. SIPOCOT SOUTH	38.BALATAN
7. LIBMANAN NORTH	39. BATO
8. LIBMANAN SOUTH	40. BUHI NORTH
9. GAINZA	41.BUHI SOUTH
10. MILAOR	42.BULA NORTH
11. MINALABAC	43.BULA SOUTH
12. PAMPLONA	44. NABUA EAST
13. PASACAO	45.NABUA WEST
14. SAN FERNANDO	
15. CALABANGA WEST	
16. CALABANGA EAST	
17. CAMALIGAN	
18. CANAMAN	
19. BOMBON	
20. MAGARAO	
21. OCAMPO	
22. PILI SECTOR 1	
23. PILI SECTOR 2	
24. CARAMOAN DISTRICT 1	
25. CARAMOAN DISTRICT 2	
26. GARCHITORENA	
27. GOA	
28. LAGONOY NORTH	
29. LAGONOY SOUTH	
30. PARUBCAN	
31. SAGÑAY	
32. SAN JOSE	

LIST OF PARTICIPATING SCHOOLS/DISTRICTS

SECONDARY SCHOOLS

	CABUSAO
1	Barcelonita Fisheries School
2	Sta. Lutgarda National High School
	DEL GALLEGO
3	Del Gallego National High School
4	Mansalaya National High School
5	Sinuknipan NHS
	LUPI
6	Casay National High School
7	Colacling National HS
8	Haluban NHS
9	Lupi-Iligan National High School
10	San Jose (Alanao) HS
	RAGAY
11	Cristobal D. Aquino Memorial HS
12	Don Mariano Gonzalvo MHS
13	Godofredo Reyes Sr. National HS
14	Ragay Nat'l Agric. @ Fisheries Sch
15	Ragay Sci and Math Oriented H S
16	Simeon Tycangco Memorial HS
17	Sisa Feliciano MHS
18	Tomas A. Andaya, Sr. N H S
	SIPOCOT
19	Anib National High School
20	Bolo Norte HS
21	Caima National High School
22	Lubigan Sr. HS
23	Manangle High School
24	Sacred Heart High School
25	Salvacion HS (Sipocot)
26	San Vicente HS, Sipocot
27	Sipocot NHS
28	Villazar National High School
2ND CONGRESSIONAL DISTRICT	
	LIBMANAN
1	Bahao HS
2	Calabnigan Green Meadows HS



3	Carmel National High School
4	Don Mariano C. San Juan HS
5	Don Teofilo H. Dilanco MHS
6	Dr. Nelson A. Mejia HS
7	Eduardo V. Agomaa NHS
8	Homobono H. Gonzalez N H S
9	Malansad Nuevo High School
10	Mambayawas HS
11	Mambulo Nuevo High School
12	Mantalisay HS
13	Northern Plain HS
14	Pag-Oring Nuevo National HS
15	Palangon High School
16	San Pablo Integrated School
17	San Isidro National High School
18	San Juan National HS
	MILAOR
19	Milaor National High School
20	Dalipay HS
21	R.T. Subastil Memorial HS
22	San Antonio NHS
	GAINZA
23	Gainza National HS
	MINALABAC
24	Antipolo HS, Minalabac
25	Hobo National High School
26	Minalabac NHS
27	Sagrada Familia High School
28	Villamayor HS
29	Bagolatao HS
	PAMPLONA
30	Cagbibí National High School
31	Del Rosario National HS
32	Don Mariano C. Veneracion NHS
33	Maura N. Sibulo High School
34	Pamplona NHS
35	Ramon B. Felipe Sr. NHS
	PASACAO
36	Antipolo Heights Integrated School
37	Dalupaon National High School
38	Tinalmud PHS
39	Dr. Lorenzo P. Ziga Memorial HS

40	Juan F. Trivino Memorial High School
41	Pasacao Municipal High School
42	Rolando R. Andaya Sr. MHS
	SAN FERNANDO
43	Lupi National High School
44	Marangi HS
45	Pamukid National High School
46	Pinamasagan National High School
47	San Fernando NHS
3RD CONGRESSIONAL DISTRICT	
	CALABANGA
1	Calabanga NHS
2	Jose De Villa NHS
3	Medroso-Mendoza NHS
4	Quipayo National High School
5	Sabang National HS
6	Severo HS
7	Union National High School
8	West Coast High School
	CAMALIGAN
9	Camaligan NHS (Santo Tomas NHS)
	CANAMAN
10	Mangayawan High School
11	Northern Canaman High School
12	Sta. Cruz National High School
	Palo Integrated School
	MAGARAO
13	Doroteo Federis, Sr. NHS
14	Magarao NHS (formerly: San Isidro NHS)
15	Ponong Integrated School
	BOMBON
17	Siembre High School
16	Sulpicio A. Roco MHS
	OCAMPO
18	Hanawan National HS
19	Ocampo NHS
	PILI (CAPITAL)
20	Altamarino-Clasio HS(Curry High School)
21	Binanuaanan NHS
22	Sagurong HS
23	Binobong HS
24	Camarines Sur Sports Academy

11.

25	Computer Science HS of Bicolandia
26	DoñaBasiliaS.Quilon MHS
27	Gov.Mariano E. Villafuerte HS
28	Pili NHS, Pili
29	Rodriguez NHS
30	San Jose Pili NHS
31	V. Bagasina Sr. Memorial High School
4TH CONGRESSIONAL DISTRICT	
	CARAMOAN
1	Bikal Fisheries School
2	BonifacioD.BoreborSr. HS - Eastern Coast HS
3	Bonifacio D. Borebor Sr. HS(formerly:Tawog NHS)
4	BonifacioD.BoreborSr.HS - Northern Peninsula HS
5	Gibgos National High School
6	Guijalo National High School
7	Oring National High School
8	Tabgon NHS, Caramoan
	GARCHITORENA
9	Bahi National HS
10	Binagasbasan NHS
11	Denrica HS
12	Burabod NHS
13	Harrison Integrated School
14	Pambuhan National High School
15	Sumaoy Integrated School
16	Toytoy Integrated School
	GOA
17	Goa National High School
18	Goa Science High School (june2018)
19	Juan L. Filipino Memorial High School
20	New Partido HS
21	Payatan High School
22	Pinaglabanan High School
23	Tabgon HS, Goa
24	Lip-ac Integrated School
25	Visita De Salog HS
	LAGONOY
25	Balaton National High School
26	Cabotonan High School
27	Dahat National Vocational HS
28	Himanag National High School

29	Panagan National High School
30	San Ramon Pilot NHS, Lagonoy
	PRESENTACION(PARUBCAN)
31	Bantugan National High School
32	Bitagan National High School
33	Buenavista National High School
34	Federico P. Condat NHS
35	Lidong High School
36	Presentation NHS (formerly:Pili NHS)
	SAGÑAY
37	Catalotoan HS
38	Nato National High School
39	Sagñay Southeastern HS
40	Sibaguan Agro-Industrial HS
41	Tinorongan NHS (Sagñay Western HS)
	SAN JOSE
42	Adiangao High School
43	Rangas-Ramos NHS
44	Salogon High School
45	San Jose NHS
46	Villafuerte-Peña High School
47	VivencioObias - KinalansanNHS
	SIRUMA
48	Siruma NHS
49	Fundado H S
50	Tandoc HS
51	Vito HS
	TIGAON
52	Cabalinadan High School
53	Dr. Rodolfo V .Pamor ,Jr. MNHS
54	Huyonhuyon HS
55	La Salvacion NHS
56	Partido Agro-Industrial NHS
57	San Rafael National High School
58	Tinawagan NHS
	TINAMBAC
59	Agay-ayan NHS
60	Antipolo National High School, Tinambac
61	Bagacay NHS
62	Banga HS
63	Buenavista National HS
64	Canayonan NHS

65	Don Servillano Platon Memorial NHS
66	Gregorio Ocampo Bercasio MHS
67	Magsaysay National High School
68	Rabano High School (june 2018)
69	Sagrada NHS, Tinambac
70	San Ramon Provincial High School
71	Tamban NHS
72	Tierra Nevada HS
5TH CONGRESSIONAL DISTRICT	
	BAAO
1	Agdangan National High School
2	Baao National High School
3	Caranday HS
4	Eusebia Paz Arroyo Mem. NHS
5	Nonito Paz Arroyo MNHS
	BALATAN
6	Coguit HS
7	Laganac HS
8	Pararao High School
9	Pulang Daga High School
10	Tapayas High School
	BATO
11	Bato National HS
12	Divine Shepherd High School
13	Masoli High School
14	Salvacion HS, Bato
15	Payak HS
16	San Roque High School
	BUHI
17	Buhi High School (new june 2017)
18	Buhi SPED Integrated School
19	Iraya High School (new june 2017)
20	San Vicente NHS
21	Sta. Justina High School
22	Tambo NHS
	BULA
23	Balaogan National HS
24	Bula NHS
25	Caorasan HS
26	Casugad HS
27	Fabrica HS
28	La Victoria HS



29	Inoyonan HS
30	Ombao HS
31	Palsong NHS
32	San Ramon High School
33	Sto. Niño Integrated School
	NABUA
34	La Purisima National High School
35	Lourdes PHS
36	Malawag National High School
37	Nabua National High School
38	San Jose Integrated
39	Tandaay Provincial HS
40	Victor Bernal High School

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WORKING COMMITTEES

EXECUTIVE COMMITTEE

CECILLE BERNADETTE P. RIVERA
Schools Division Superintendent

DOLORES Q. MAPUSAO
Asst. School Division Superintendent

SUSAN S. COLLANO
Asst. School Division Superintendent

CECILE C. FERRO
Asst. School Division Superintendent

PEDRO J. PELONIO
OIC- SGOD Chief

Learning Facilitators

1. CARIDAD S. AJOS- Camaligan CS, Camaligan
2. ARLYN F. ROSERO- Lagonoy South CS, Lagonoy
3. MARIA THERESA B. JOVEN- Lupi CS, Lupi
4. MARITES V. CABRERA- Antipolo ES, Bato
5. LISA GRACE G. VISTRO- School of the Future, Pili
6. MICHELE D. CELAJE- Sogod ES- Nabua West
7. SARAH MAE C. NOBLEZA- Tambo ES, Buhi North
8. HAZEL E. LAGUNSING- Sta. Justina West ES, Buhi South
9. LEONARD CORREO- Maangas ES, Presentacion
10. THELMA II N. BENOSA- Baao NHS, Baao
11. JESUS M. VARGAS- San JuanNHS, Libmanan
12. CARMELA P. BUSTILLA- San Jose Pili NHS, Pili
13. DON B. BAÑAGA- Borebor NHS, Caramoan
14. MARILOU M. HERMOSO- Rodriguez NHS, Pili
15. ALDRIN C. ALARCON- Oring NHS, Caramoan
16. JALYN L. SAN BUENAVENTURA- Tinorongan NHS, Sagñay
17. ROMMEL C. AÑONUEVO- Dalipay HS, Milaor
18. JASMIN B. ARIOLA- Pili NHS, Pili
19. RYAN M. PAREDES- Pamukid NHS, San Fernando
20. JOJIT T. VELASCO- Rodriguez NHS, Pili

Class Managers

Marilou Pili
Allan Monforte
Salvacion Z. Tanaotanao
Gerald N. Hugo
Angel G. Pantalla
Jason V. Competente

Monitoring and Evaluation

Delfin Bondad- SEPS
Marilyn Gomez- EPS II

Training Team

William A. Villare- EPS
Adrian A. Año- OIC, SEPS
Susan G. Antonio- PDO
Joseph C. Cruzana- PDO
Dennis A. Mijares- PDO
Don B. Versoza, Jr.-PDO
Joan Elizabeth Batan
Jose Flores

Medical Team

