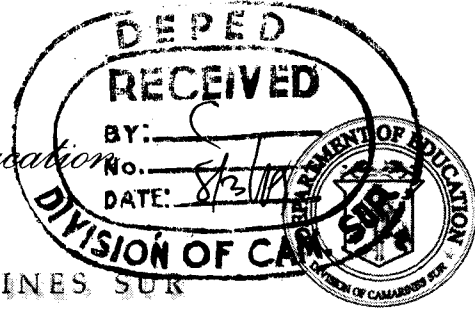




Department of Education
Region V



DIVISION OF CAMARINES SUR

Freedom Sports Complex, San Jose, Pili, Camarines Sur

August 3, 2017

DIVISION MEMORANDUM
No. 242 Series 2017

CONDUCT OF INFRA STRUCTURE AUDIT TO ALL PUBLIC SCHOOLS IN THE DIVISION OF CAMARINES SUR

To: Assistant Schools District Superintendents
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary and Secondary Schools
All others concerned

1. As per agreement during the Provincial Planning on Evaluating all Schools on DRRM Infrastructure Audit on July 28, 2017 held at Villa Del Rey Function Hall, Capitol Compound, Pili, Camarines Sur with the Public Schools District Supervisors (Elementary and Secondary), Municipal Engineers, Local MDRRMOs, and Environment, Disaster Management and Emergency Response Office (EDMERO), there is an urgent need to conduct Infra Structure Audit to all Public Schools (Elementary and Secondary) in the Division of Camarines Sur to ensure safe evacuation facilities.
2. PSDS shall coordinate with their respective building official/Municipal Engineer to jointly undertake this activity. However, school districts which have already completed the data may submit earlier.
3. Timeline for the conduct of Infra Audit is on December 2017. Attached in this memorandum is the Infrastructure Audit template.
4. PSDS shall also advise their school heads to submit their updated Site Development Plan reflecting, among others all school buildings and other structures drawn to scale in a long size bond paper not later than August 31, 2017. Classrooms actually use as evacuation rooms shall be properly identified.
5. All reports shall be submitted to the SGOD Office c/o Dennis A. Mijares-PDO-I.
6. Immediate and wide dissemination of this memorandum is desired.

ARNULFO M. BALANE, CESO V
Schools Division Superintendent

