



Department of Education
Region V
DIVISION OF CAMARINES SUR



DIVISION MEMORANDUM

NO. 245 s. 2019

To: Public Schools District Supervisors
School Heads of Public Elementary and Secondary Schools
LIS/EBEIS In – charge (Public and Private)
All Other Concern



From: *adher* **CECILLE BERNADETTE P. RIVERA, CESO V**
Schools Division superintendent *mr*

Subject: Orientation on LIS and EBEIS for Beginning of School Year 2019-20

Date: July 2, 2019

In preparation for the data collection of basic education statistics and updating of learner's profile in the LIS for Beginning of School Year (BOSY) 2019-2020, the Planning and Research Unit will conduct an orientation on LIS and EBEIS on July 29-31 and August 1-2, 2019 (By Batch) at SDO Camarines Sur Conference Hall.

The activity has the following objectives:

- a. Orient participants in the encoding and/or updating of learner's profile in the LIS and school information in the EBEIS for BOSY 2019-2020
- b. Assign and update school head user account and role in the LIS and EBEIS
- c. Update contact details of school head in the LIS
- d. Identify solutions to some issues and concerns in the LIS/EBEIS
- e. Gather accurate schools basic data.

Participants to this activity are the LIS/EBEIS In-Charge of Public Elementary, Secondary Schools and Private schools.

Enclosed is the list of participants by batch for reference.

Travel expenses and other incidental expenses of the participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

For information and dissemination.

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LIST OF PARTICIPANTS

BATCH NO.	DISTRICT	NO. OF SCHOOLS	REMARKS
<i>Elementary Schools</i>			
1 – July 29, 2019 (AM)	Ragay, Libmanan, Del Gallego, Sipocot	155	1 person/school
2 – July 29, 2019 (PM)	Pamplona, Cabusao, Pasacao, Milaor, San Fernando, Minalabac, Gainza, Magarao, Bombon	118	1 person/school
3 – July 30, 2019 (AM)	Calabanga, Canaman, Pili, Ocampo, Lupi	141	1 person/school
4 – July 30, 2019 (PM)	Camaligan, Caramoan, Parubcan, Goa	102	1 person/school
5 – July 31, 2019 (AM)	Tinambac, Garchitorena, Siruma, Nabua	116	1 person/school
6 – July 31, 2019 (PM)	Lagonoy, San Jose, Tigaon, Sagnay, Balatan	112	1 person/school
7 – August 1, 2019 (AM)	Bula, Bato, Buhi, Baao	121	1 person/school
<i>Total:</i>		864	
<i>Secondary Schools</i>			
8 – August 1, 2019 (PM)	1 st , 2 nd , and 3 rd Congressional District	107	1 person/school
9 – August 2, 2019 (AM)	4 th and 5 th Congressional District	113	1 person/school
<i>Total:</i>		220	
10 – August 2, 2019 (PM)	All Private Schools/ SUC	172	1 person/school
<i>Total:</i>		172	

For the Discussion of District Schools Reports:

- John Jelly A. Tablizo – 1st and 2nd District
- Allyn I. Ojeda – 3rd and 5th District
- Jenalyn P. Tuscano – 4th District
- Diana O. Pineda – Secondary Schools
- Carmel Anne P. Gavino – Private Schools

For the Discussion of LIS Enrolment and Concern

- Russel E. Catolico – LIS/EBEIS In – charge

Overall Discussion (Planning Concern)

- Raquel A. Papa – Planning Officer III