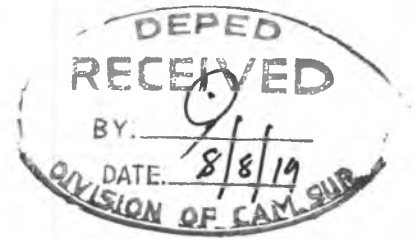





Department of Education
Region V (Bicol)
Division of Camarines Sur
Freedom Sports Complex, San Jose, Pili, Camarines Sur



DIVISION MEMORANDUM No. 273, s.2019



TO: District EsP Coordinators (Elementary)
Elementary School Heads/Principals Concerned
All PSDS- Elementary
All others concerned

FROM:  **CECILE C. FERRO, Ed. D.**
Asst. Schools Division Superintendent
Office In-Charge

**SUBJECT: DIVISION CONFERENCE OF DISTRICT EsP COORDINATORS
FOR ELEMENTARY**

DATE : August 6, 2019

-
1. In view of the implementation of the Division EsP Program, a conference of **all District EsP Coordinators for Elementary** is set on **August 14, 2019 (Wednesday) from 8:00am to 5:00pm at Magarao Central School, San Isidro, Magarao, Camarines Sur.**
 2. Agenda are as follows:
 - a. Feedback on the utilization of DLP in EsP Grade 1-6
 - b. Strengthening of District and School EsP Programs
 - c. Designation of School EsP Coordinator in every school
 - d. Action Plans/ Project Proposals
 - e. Plan of Activities for EsP
 - f. Accomplishment and Financial Reports for S/Y 2018-2019 in EsP Patiribayan
 - g. Other matters
 3. The District EsP Coordinators are advised to bring a soft/hard copy of the Accomplishment Reports in EsP for S/Y 2018-2019.
 4. Travel expenses per diem and other incidental expenses of the participants shall be charged to School MOOE/Local Funds subject to the usual accounting and auditing rules and regulations.
 5. All participants are requested to come on time.
 6. This memorandum serves as TRAVEL ORDER.
 7. Widest dissemination and compliance with this memorandum is highly desired.