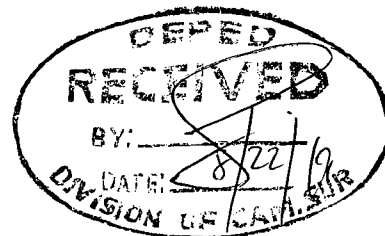




DEPARTMENT OF EDUCATION  
Region V  
DIVISION OF CAMARINES SUR  
*Freedom Sports Complex, San Jose, Pili, Camarines Sur*



Division Memorandum No. 299 s., 2019



To: Assistant Schools Division Superintendents  
Division Chiefs  
Bids and Awards Committee Members  
BAC Secretariat Staff  
Suppliers/Contractors

From: **SUSAN S. COLLANO**  
Assistant Schools Division Superintendent  
Officer –In-Charge  
Office of the Schools Division Superintendent

Date: August 16, 2019

Subject: **SUPPLIER'S ORIENTATION AND UPDATES ON PROCUREMENT POLICIES**

1. In the continuous efforts of the Department of Education to institutionalize major reform measures and maintain awareness on the latest Government Procurement Policy Board (GPPB) resolutions and issuances, and considering the implementation of 2016 Revised IRR, the DepEd Camarines Sur Bids and Awards Committee (BAC) will conduct a **Supplier's Orientation and Updates on R.A. 9184 and Its Revised IRR on September 6, 2019 at the Villa Caceres, Magsaysay Ave., Naga City.**
2. Expected participants are the suppliers, constructors and consulting firms that are in transaction with the DepEd Camarines Sur for the past two years. Participants from DepEd Camarines Sur are the Bids and Awards Committee (BAC) members for the Goods and Services, and Infrastructure, BAC Secretariat, Division Accountant, Budget Officer, Cashier and Supply Officer.
3. No registration fee will be charged. However, only one (1) representative from each company will be allowed on a first-come, first served basis, as reflected in the Confirmation Slip sent to the BAC Secretariat.
4. Transportation and traveling expenses of the DepEd participants shall be charged to Division MOOE Fund, subject to its availability and the usual accounting and auditing rules and regulations.
5. For widest dissemination and compliance.

**SUPPLIERS' ORIENTATION AND UPDATES RA 9184 AND ITS REVISED IRR**  
**Proposed Activities**  
**September 6, 2019**

<b>Time</b>	<b>Activity</b>	<b>In charge</b>
8:00 – 9:00 -	Opening Program & Orientation	Geraldine O. Agravante Head, BAC Sec. G & S
9:00 – 10:00 -	General Provision of the RA 9184	SARAH CHRISTINE P. GODOY EPS I-BAC Chairperson-Infra
10:00 – 11:00 –	Procedures & Requirements Procurement of Goods – CB	Salvador T. Pelingon EPS I/BAC Vice Chairperson – G & S
11: 00 – 12:00 -	Procedures & Requirements Procurement of Goods – AMP	Heracleo E. Barcillano EPS I/BAC Member- G & S  Felicidad P. Bisenio EPS I/BAC Member- G & S
12:00 – 1:00 -	Lunch Break	
1:00 – 2:00 -	Procedures & Requirements Procurement of Infrastructure	(BAC) Infra  BAC Member- Infra
2:00 – 3:00 -	Contract Implementation – Inspection and Acceptance	Benjamin N. Layosa, Jr. AO IV-Supply Officer
3:00 – 4:00 -	Procedures and Requirements for Payment	Gerlie V. Canas Division Accountant  Pearlie O. Pineda Cashier
4:00 - 4:30 -	Other Issues and Concerns/ Open Forum	Geraldine O. Agravante Head, BAC Sec. G & S (BAC, SO, BO, Acc O)
4:30 - 5:00 -	Closing Program	Adrian Ano Head, BAC Sec. Infra