



Department of Education

Region V

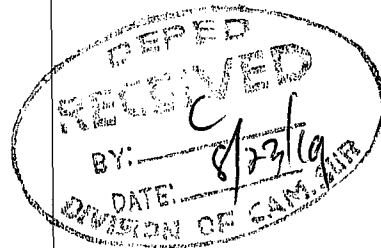
DIVISION OF CAMARINES SUR

Freedom Sports Complex, San Jose, Pili, Camarines Sur




DIVISION MEMORANDUM

No. 303, s. 2019



TO: Assistant Schools Division Superintendents
Chiefs of CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary Schools
All Others Concerned

FROM: 
SUSAN S. COLLANO
Assistant Schools Division Superintendent
Officer-In-Charge, Office of the SDS

SUBJECT: SELECTION AND RECRUITMENT OF PUBLIC ELEMENTARY SCHOOL
TEACHERS FOR SY 2019-2020 (BATCH 2)

DATE: August 23, 2019

1. In conformity to DepEd Order No. 9, s. 2016, entitled Reinforcement of DepEd Order Nos. 7 and 22, 2015 as the Hiring Guidelines for Kindergarten to Grade 10 Teaching Positions, and in compliance with the Civil Service 2017 Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHRA), DepEd Camarines Sur shall conduct another round of assessment of Teacher I applicants following the guidelines in DepEd Order No. 22, s. 2015.

2. The timeline of activities and responsibilities are as follows:

	Activities	Person/Committee Responsible	Date
1	Organization of School Screening Committee, District Sub-Committee and Division Selection Committee	School Head/School Screening Committee, PSDS, CID Chief and ASDS	August 23, 2019
2	Submission of application by qualified applicants to any school nearest his/her residence	School Screening Committee, District Sub-Committee	August 27 to September 2, 2019
3	Orientation to Teacher Applicants	District Sub-Committee, School Screening Committee	September 3, 2019
4	Demonstration Teaching and Interview	District Sub-Committee, School Screening Committee	September 4 to September 6, 2019
5	Preparation of the Summary Results of the Demonstration, Interview and Special Skills	District Sub-Committee, School Screening Committee	September 9, 2019

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6	Submission of the list of teacher applicants with the pertinent documents and Summary Results of Interview, Demonstration and Special Skills	PSDS as head of the District Sub-committee	September 10, 2019
7	Evaluation of the qualification of applicants based on the prescribed criteria	Division Selection Committees	September 11 to 17, 2019
8	Preparation of the Registry of Qualified Applicants (RQA)	Clerical Staff	September 18 to 20, 2019
9	Posting of the RQA for review by the applicants	Clerical Staff, Teacher Applicants	September 23 and 24, 2019
10	Review/Revision per applicants request	Teacher Applicants Division Selection Committees	September 25 and 26, 2019
11	Finalization of the RQA	Clerical Staff	September 27, 2019
12	Submission of the Final RQA to the Schools Division Superintendent	Division Selection Committee	September 30, 2019

3. Batch 1 Teacher applicants who scored below 70 are allowed to submit additional documents for evaluation. Their scores for Demonstration Teaching, Interview and Skills will be carried to this ranking.

4. The members of the Division Selection Committees are:

Chairman: Cecile C. Ferro

Members for 1st to 3rd Congressional District:

Heracleo Barcillano

Emily Esmabe

Mercy Castillo

Catherine Alarzar

Felicidad Besinio

Lilian Paredes

Edgar Tabagan

Evelyn R. Calve

Members for 4th & 5th Congressional District:

Lita T. Mijares

Gerumi Señar

Mildred Prades

Jesus Gamora

Sarah Christine P. Godoy

Imelda Nardo

Hazel Salcedo

Pedro C. Peñaflor

Clerical Staff:

Gemma Dizon

Myrianette Nonsol

6. Expenses of the Division Selection Committee relative to the different activities shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

7. Immediate and wide dissemination of this memorandum is desired.