

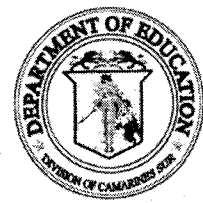


Department of Education

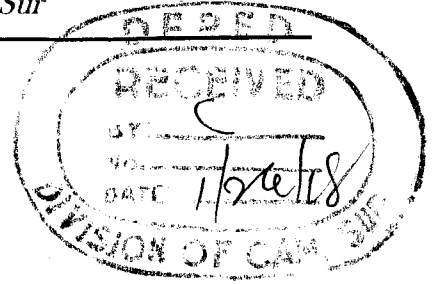
Region V

DIVISION OF CAMARINES SUR

Freedom Sports Complex, San Jose, Pili, Camarines Sur



DIVISION MEMORANDUM NO. 30 S. 2018



TO: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
Education Program Specialist II – in ALS
Elementary and Secondary School Heads
All others concerned

FROM: **ARNULFO M. BALANE, CESO V**
Schools Division Superintendent

DATE: January 22, 2018

SUBJECT: **2017 ACCREDITATION AND EQUIVALENCY TEST REGISTRATION AND ADMINISTRATION**

1. In line with the DepEd Memorandum No.008 series 2018 re: 2017 Accreditation and Equivalency Test Registration and Administration, the Schools Division Office (SDO) of Camarines Sur will conduct the Accreditation and Equivalency Test for qualified Elementary and Junior High School.
2. Relative to this test, the following will be the significant schedules:
 - a. **January 15-February 15, 2018** – Registration of qualified examinees at the designated registration centers.
 - b. **March 3, 2018** – Orientation of the room examiners/Release of Test Materials
 - c. **March 4, 2018** – Conduct of the A & E Examination
 - d. **March 5, 2018** – Returning of the Test Materials
(see Enclosure No. 1 for the List of Registration and Testing Centers)
3. Applicants for A & E Test Elementary Level should be at least 12 years old and at least 16 years old for Junior HS and pursuant to D.O. 56, s. 2016 the following may register:
 - a. Learners in the ALS;
 - a.1. 2017 ALS Program Completers with LRN
 - a.2. Non-passers in the previous A&E Tests who completed ALS program
 - a.3. Those who completed ALS program but did not take the A&E Test in the previous test administration
 - b. Out of School Children and Youth who are prepared for assessment; and
 - c. Adults who are seeking for Certification of Learning.

Note: For those who wish to take A& E Test Junior HS level without the Elementary Certificate, they shall be advised to take certification for elementary level first.
4. Registration requirements are as follows:
 - a. Original and Photocopy of Certification of ALS Program Completion issued by Learning Facilitator * (For ALS Learners only, see enclosure 1)
 - b. Original and Photocopy of Birth Certificate (National Statistics Office (NSO)/Phil. Statistics Authority (PSA))
 - c. If copy of Birth Certificate from PSA (formerly NSO) is not available, any of the following documents can be presented:

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- c.1. Baptismal Certificate;
 - c.2. Voter's ID (with picture and signature)
 - c.3. Valid Passport;
 - c.4. Valid Driver's License; and
 - c.5. Any legal document bearing the applicant's picture, name and signature (e.g. NBI Clearance, Brgy. Certificate, certification issued by barangays leaders/chieftain or learning facilitator)
 - d. Two 1x1 identical ID Photo (white background with name tag)
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- 5. The PSDSs of the district where A & E Test will be administered, Division ALS Coordinator and Division Testing Coordinator are instructed to monitor the conduct of the test in their respective district.
 - 6. Since March 3 & 4, 2018 fall on Saturday and Sunday, this office authorizes the granting of two-day Compensatory Time Off (CTO) to non-teaching personnel and Service Credit pursuant to paragraph 5.3, letter K of Joint Circular No. 2 of the Civil Service Commission and the Department of Budget and Management dated October 4, 2004.
 - 7. Finalization of the master list per testing center shall be done by the Education Program Specialist II, in ALS in an excel format and be submitted to DTC on February 26, 2018.
 - 8. Immediate dissemination of this memorandum is desired.

Testing Centers and the Districts covered by the Testing Center

| Testing Center | In-charge | Districts |
|------------------------------|----------------------|-----------------------------------|
| Pili Central School | Mercy Castillo | Pili West and East |
| | | Tinangis with BJMP |
| | | Calabanga West and East |
| | | Bombon |
| | | Canaman |
| | | Camaligan |
| | | Minalabac |
| | | Gainza |
| | | Magarao |
| | | Milaor |
| Goa Testing Center | Hazel M. Salcedo | Goa |
| | | Tigaon with BJMP |
| | | Lagonoy South |
| | | San Jose |
| | | Sagñay |
| | | Ocampo |
| Nabua Testing Center | Mildred J. Prades | Bula North and South |
| | | Buhi North and South |
| | | Bato |
| | | Balatan |
| | | Nabua East and West |
| | | Baao |
| Sipocot South Central School | Edgar A. Tabagan | Sipocot North and South with BJMP |
| | | Cabusao |
| | | Lupi |
| | | Ragay |
| | | Del Gallego |
| San Isidro High School | Evelyn R. Clave | Libmanan North and South |
| | | Pamplona |
| | | San Fernando with DOH rehab |
| | | Pasacao |
| Tambang Central School | Pedro C. Penaflor | Tinambac North and South |
| | | Siruma |
| | | Lagonoy North |
| Caramoan Central school | Catherine P. Alarzar | Caramoan North and South |
| | | Garchitorena |
| | | Parubcan |