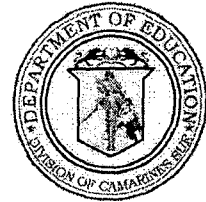




**Republic of the Philippines
DEPARTMENT OF EDUCATION**

Region V

DIVISION OF CAMARINES SUR
San Jose, Pili, Camarines Sur



DIVISION MEMORANDUM

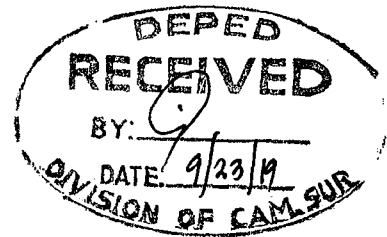
No. 349 s. 2019

TO: All Elementary School Heads
Secondary School Heads (Non-IUs)
Division Senior Bookkeepers

FROM: CECILLE BERNADETTE P. RIVERA
Schools Division Superintendent

SUBJECT: SEVEN - DAYS SEMINAR/WORKSHOP ON THE PREPARATION OF 2020 WORK AND FINANCIAL PLAN (WFP) FOR ELEMENTARY AND CLUSTERED SECONDARY SCHOOLS

DATE: September 18, 2019



1. The Department of Budget and Management (DBM) under various issuances has directed all government agencies to start firming up plans and targets for the ensuing year immediately upon submission of the National Expenditure Program (NEP) to Congress.
2. Relative thereto, the DepEd Budget Section shall conduct a **SEVEN - DAYS SEMINAR/WORKSHOP ON THE PREPARATION OF WORK AND FINANCIAL PLAN (WFP) FOR ELEMENTARY AND CLUSTERED SECONDARY SCHOOLS** for FY 2020. This activity is scheduled on the following dates:

ELEMENTARY	BATCH 1 – September 24, 2019
	BATCH 2 – September 25, 2019
	BATCH 3 – September 26, 2019
	BATCH 4 – September 27, 2019
	BATCH 5 – October 1, 2019
	BATCH 6 – October 2, 2019
	BATCH 7 – October 3, 2019
SECONDARY Non- OUs	

3. The objective of this Seminar-Workshop is to be able to prepare and submit the 2020 Work and Financial Plan (WFP) that is supportive of the Annual School Improvement Plan (SIP) and as basis of the issuance of 2020 disbursement authorities.
4. The participants to this seminar-workshop are the Division Senior Bookkeepers, Elementary School Heads, Secondary School Heads (Non-OU) or its authorized representative. Number of schools and participants per district are listed in the enclosures.

Each school is expected to bring the following: copy of their AIP and SIP, draft of the Work and Financial Plan, APP & APP-CSE, Laptop, Extension Cord & Flash Drive.

5. The Work-conference will start at **8:00 A.M.** at **VILLA CACERES HOTEL, Naga City**. Please be at the venue at the appointed time.
6. No Registration fee shall be collected. Traveling expenses can be charged against local funds subject to the usual accounting and auditing rules and regulations. **Only one (1) participants per school is authorized to attend the workshop.**
7. Immediate dissemination of this Memorandum is enjoined.

SEVEN (7) DAYS SEMINAR/WORKSHOP ON THE PREPARATION OF 2020 WORK

9/24/2019	1ST Congressional District	
	School Heads or Authorized Representative	
	1 Cabusao	8
	2 Del Gallego	15
	3 Lupi	33
	4 Ragay	33
	5 Sipocot North	26
	6 Sipocot South	19

	Senior Bookkeepers
1	ARROYO, MARY DORRES E.
2	RECACHO, JEMAR V
3	DAIT, JERICO NOCOS
4	DIMACULANGAN, XYLA S.
5	NUYLES, JENILYN
6	RASCO, ORLIE S.
7	SILVA, JOY
8	VILLAR, AL PRUDENCE M.
9	MIRANDA, LOVE LY
10	ARROYO, DARWIN
11	CASAO, JIRAH MAE L.
12	GOMEZ, CLARISA T.
13	PATRIARCA MA. FRANCIA A.
14	NOGOT, SOLIS B. III

9/25/2019	2nd Congressional District	
	School Heads or Authorized Representative	
	1 Libmanan North	34
	2 Libmanan South	28
	3 Minalabac	25
	4 Pamplona	15
	5 Pasacao	20
	6 San Fernando	19
	7 Milaor/Gainza	17

	Senior Bookkeepers
1	AMPONGAN, GLENDA V.
2	DELA CRUZ, DOLORES G.
3	ENVERGA, UNICA
4	ESPINA, BENITO E.
5	HALLARE, EDLIN DOMINIC S.
6	HIÑOSA, CONNIE B.
7	MANALO, ELAINE B.
8	MOTOS, APRIL
9	ORDIVISA, ROSALYN I.
10	PASAMONTE, JANICE A
11	PENA, MARICEL R.
12	CAFÉ, IRENE
13	EGUIA, JELYN E.
14	ESTRELLA, FRANCIA P.
15	LOYOGOY, NISSAN D.
16	OCAMPO, CHONA
17	OCAMPO, KATHERINE CLAIRE V.

9/26/2019	3rd Congressional District	
	School Heads or Authorized Representative	
	1 Calabanga	37
	2 Camaligan	6
	3 Canaman	18
	4 Magarao/ Bombon	14
	5 Pili	32
	6 Ocampo	20

Senior Bookkeepers

- 1 CRUZ, SHEILA FRANCIA A.
- 2 GUARIN, KAREN V.
- 3 JINTALAN, RACHELLE M.
- 4 OLLETA, ERVIN N.
- 5 POSUGAC, TERESITA A.
- 6 BARCELA, JANICE B.
- 7 BERMAS MAE LANNY L.
- 8 BESENIO, ERIKA MAE R.
- 9 BONDAD MARY ANN M
- 10 BORDADO, REYNALDO DANTE T.
- 11 CARDIEL, SARAH JANE A.
- 12 MACANDOG, VINCENT
- 13 MARIANO, RESILDA C.
- 14 ONQUIT, SHERINE A.
- 15 PESICO, LORALEI C.
- 16 RECONGCO, SUSAN S.
- 17 VALENZUELA HANNA ALTHEA A.

9/27/2019	4th - A Congressional District	
	School Heads or Authorized Representative	
	1 Tigaon	23
	2 Caramoan	53
	3 Goa	26
	4 Lagonoy South	20
	5 San Jose	22

Senior Bookkeepers

- 1 AVILA, ELIZA MARIE
- 2 BEDIONES, MA. EDA LAIZA C.
- 3 BEDIONES, ROSE RUBY R.
- 4 CAPE, BERNADETTE L.
- 5 CHAW, MILAGROS P.
- 6 EDUARDO, EMIL FRANCIS C.
- 7 GARCHITORENA, AIREEN
- 8 OLITOQUIT ROSEMARIE T.
- 9 VALES, KEITH
- 10 VILLAMER, YSA LYNETTE B.
- 11 AMARO, BRYAN A.
- 12 BARTOLOME, MELANIE I.
- 13 BERNALES, MAGGI HANZEL P.
- 14 BRUZO, AMRITA C.
- 15 DIN, RONA R.
- 16 ESPINOSA, ANALIZA A.
- 17 IGNACIO, JOLLY FRANCE P.
- 18 NAZARENO, JOEL
- 19 NERY, JOHN ADAM P.
- 20 PENA, MARIA CONCHITA M

4th - B Congressional District

10/1/2019

School Heads or Authorized Representative

1 Siruma	17
2 Garchitorena	23
3 Tinambac North	22
4 Tinambac South	20
5 Lagonoy North	13
6 Parubcan	17
7 Sagnay	17

Senior Bookkeepers

1 REMETIR, NELLY D.
2 ROSARIO, MARICON F.
3 ABASOLA, KATHERINE M.
4 CANANEA, KIM
5 CORRE, MA. SUSANNA S.
6 NACARIO, NOEMI A.
7 NARVATO, ARCHIE R.
8 PIELAGO, SHIELA MARIE M.
9 QUIDOLES, ERICA
10 REPAREAL, JOSIE P
11 TEBES, ABIE
12 BENAVIDEZ, MICHAEL P.

10/2/2019

5th Congressional District

School Heads or Authorized Representative

1 Baao	25
2 Balatan	17
3 Bato	25
4 Buhi	37
5 Bula	34
6 Nabua East	17
7 Nabua West	17

Senior Bookkeepers

1 CORTEZ, JIMNOR S.
2 CUBA, DIANNE
3 MORANG, DIVINAGRACIA
4 RELOS, MILVIE
5 VILLADAREZ, JONALYN H.
6 AGUILA, JAN MERRIEM P.
7 BANDALES, JESSICA C.
8 BERNAS, HARIEN D.
9 BUENA, JESSA KAREN C.
10 BUENAOBRA, HELEN C.
11 SAÑO, GEMMARIE P.
12 TADURAN, MA. TERESA A.

10/3/2019 NON-AUTONOMOUS SCHOOLS

Senior Bookkeepers

1 TALE, JENNYLOU
2 FAJARDO, DONNALYN
3 DIAZ, EMELITO MELVIN CHRISTOPHER B.
4 FERNANDEZ, JONAH ANN MARION
5 GABRIEL, MONICA
6 NILO, REGINAL L.
7 PITOGO, IMELDA P.
8 TANAY, APRIL JOY O.
9 BORITO, JAYSON B.

- 10 Leo Froyalde
- 11 Vanessa Somira

School Heads or Authorized Representative

- 1 Agay-ayan National High School
- 2 Anib National High School
- 3 Antipolo National High School, Tinambac
- 4 Apad Provincial High School
- 5 Bagacay High School
- 6 Bahao National High School
- 7 Bahi National High School
- 8 Balaogan National High School
- 9 Balaton National High School
- 10 Banga National High School
- 11 Bantugan National High School
- 12 Binagasbasan National High School
- 13 Binagasbasan National High School - Denrica NHS
- 14 Binobong High School
- 15 Bitagoon National High School
- 16 Bolo Norte High School
- 17 Buenavista National High School
- 18 Buhi SPED Integrated School
- 19 Bula National High School - Caorasan NHS Annex (Bula)
- 20 Burabod National High School
- 21 Cagbibí National High School
- 22 Caima National High School
- 23 Camarines Sur Sports Academy
- 24 Canayonan National High School
- 25 Caranday National High School
- 26 Carmel National High School
- 27 Casay Provincial High School
- 28 Casugad National High School
- 29 Catalotoan National High School
- 30 Coguit Provincial High School
- 31 Cristobal D. Aquino Memorial High School
- 32 Curry National High School
- 33 Dahat National Vocational High School
- 34 Dalipay High School
- 35 Dalupaon National High School
- 36 Del Rosario National High School
- 37 Dña. Basilia S. Quilon Memorial High School
- 38 Don Mariano C. San Juan High School
- 39 Don Teofilo H. Dilanco Memorial High School
- 40 Doroteo Federis, Sr. National High School
- 41 Dr. Lorenzo P. Ziga Memorial High School
- 42 Dr. Nelson Mejia National High School
- 43 Eduardo T. Agomaa National High School
- 44 Eusebia Paz Arroyo Memorial National High School
- 45 Fabrica High School
- 46 Federico P. Condat National High School, Presentacion
- 47 Gibgos National High School
- 48 Gov. Mariano E. Villafuerte High School, Pili
- 49 Gregorio O. Bercasio Memorial High School
- 50 Guijalo National High School
- 51 Haluban National High School
- 52 Himanag National High School
- 53 Huyonhuyon High School
- 54 Inoyonan National High School

- 55 Jose de Villa National High School
- 56 Juan L. Filipino Memorial High School
- 57 La Salvacion National High School
- 58 La Victoria High School (Fabrica NHS Annex)
- 59 Laganac High School
- 60 Lourdes Provincial High School
- 61 Lupi National High School
- 62 Lupi-Iligan National High School
- 63 Maangas High School - Buenavista Annex
- 64 Magsaysay National High School
- 65 Malansad National High School
- 66 Mambayawas High School
- 67 Mambulo Nuevo High School
- 68 Mangayawan National High School
- 69 Mansalaya National High School
- 70 Mantalisay National High School
- 71 Masoli National High School
- 72 Medroso Mendoza High School
- 73 Nonito Paz Arroyo Memorial National High School
- 74 Northern Canaman High School
- 75 Northern Plain High School
- 76 Ombao National High School
- 77 Oring National High School
- 78 Palangon High School
- 79 Pambuhan National High School
- 80 Panagan High School
- 81 Pararao National High School
- 82 Payak High School
- 83 Payatan National High School
- 84 Pinamasagan National High School
- 85 Ponong Integrated School
- 86 Presentacion National High School
- 87 Pulang Daga National High School
- 88 Ragay Science and Mathematics Oriented High School
- 89 Rangas Ramos National High School (San Jose Fishery)
- 90 Rolando R. Andaya, Sr. Memorial High School
- 91 Sabang High School, Calabanga
- 92 Sacred Heart High School
- 93 Sagrada National High School - Tinambac
- 94 Sagrada Provincial High School
- 95 Sagurong High School, Sagurong
- 96 Salogon High School
- 97 Salvacion High School (Sagnay Southeastern)
- 98 Tinorongan National High School
- 99 San Antonio National High School
- 100 San Jose Alanao High School
- 101 San Ramon National High School - Bula
- 102 San Ramon Provincial High School
- 103 San Roque High School, Bato
- 104 San Vicente High School, Sipocot
- 105 San Vicente National High School - Pamplona
- 106 Sibaguan Agro-Industrial High School
- 107 Siembre High School
- 108 Sinuknipan National High School
- 109 Siruma High School (Fundado High School Annex)
- 110 Sisa Feliciano Memorial High School
- 111 Tabgon High School
- 112 Tabgon National High School

- 113 Tambo National High School
- 114 Tandoc National High School
- 115 Tapayas National High School
- 116 Tawog National High School - Eastern Coast NHS (Tawog)
- 117 Tawog National High School - Northern Peninsula
- 118 Tierra Nevada National High School
- 119 Tinalmud National High School, Pasacao
- 120 Tinawagan National High School
- 121 V. Bagasina Memorial High School
- 122 Victor Bernal Provincial High School
- 123 Villamayor National High School
- 124 Villamayor National High School - Bagolatao HS Annex
- 125 Visita De Salog High School
- 126 Vito National High School
- 127 West Coast National High School (West Coast High School)
- 128 R.T. Subastil Memorial High School
- 129 Pag-Oring Nuevo National High School
- 130 San Rafael National High School - Cabalinadan Annex High School
- 131 Manangle High School
- 132 Computer Science High School of Bicolandia
- 133 Villafuerte - Peña High School
- 134 Cabotonan High School
- 135 Lidong High School
- 136 Pablo Lim Olivan National High School
- 137 San Pablo Integrated School
- 138 Antipolo Heights Integrated School
- 139 Lubigan Sr. High School
- 140 Harrison Integrated School
- 141 Toytoy Integrated School
- 142 Adiangao High School
- 143 Calabnigan Green Meadows High School
- 144 Salvacion High School
- 145 New Partido High School
- 146 Severo High School
- 147 Marangi High School
- 148 Divine Shepherd High School
- 149 San Jose Integrated School
- 150 Sto. Nino Integrated School
- 151 Sumaoy Integrated School
- 152 Buhi High School
- 153 Iraya High School
- 154 Rabano High School
- 155 Goa Science High School
- 156 Palo Integrated School
