



Department of Education
Region V



DIVISION OF CAMARINES SUR
Freedom Sports Complex, San Jose, Pili, Camarines Sur

DIVISION MEMORANDUM NO. 34 s. 2018

**TO : ASSISTANT SCHOOLS DIVISION SUPERINTENDENTS
CHIEF EDUCATION SUPERVISORS, CID AND SGOD
SECTION/UNIT HEADS
ALL OTHERS CONCERNED**

FROM : ARNULFO M. BALANE, CESO V
Schools Division Superintendent

**SUBJECT: 1- DAY CONSULTATION CONFERENCE ON CONTINUOUS IMPROVEMENT
IMPLEMENTATION TOWARDS A CLIENT – FRIENDLY DEPED CAMARINES SUR**

DATE : January 25, 2018

1. Pursuant to DepEd Order No. 31, s. 2017 re: Prescribed Timelines for the Processing of Requests, Documents and Applications from the general public.
2. Client-friendly environment has always been the vision of our Schools Division Superintendent in DepEd Camarines Sur. It is likewise the main focus of the Continuous Improvement (CI) Program aside from the continuous incremental improvement based on the previous performance of an individual or of an office thus, a 1-day Consultative Conference on Continuous Improvement Implementation towards a Client – friendly DepEd Camarines Sur on February 9, 2018, 9:00 AM at Division Conference Hall will be conducted.
3. The participants to this conference are ASDSs, Chiefs, Section/Unit Heads and CI Team Members and consultants.
4. Food and snacks will be provided for free.
5. For immediate dissemination and compliance.

ONE Vision and Mission
ONE Camarines Sur Division
ONE Goal: Quality Education