



Department of Education

Region V

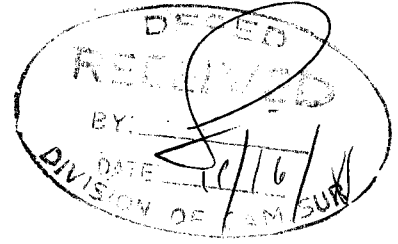
DIVISION OF CAMARINES SUR

Freedom Sports Complex, San Jose, Pili, Camarines Sur




DIVISION MEMORANDUM

NO. 404 s. 2018



TO: Asst. Schools Division Superintendents
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors (Elementary)
Central School/Big Schools Principals
All Concerned

FROM:  **CECILLE BERNADETTE P. RIVERA, CESO V**
Schools Division Superintendent

DATE: November 16, 2018

SUBJECT: **Capability-Building for Technical Assistance Providers, School Leaders, and Facilitators of Learning Action Cell (LAC) on Information and Communications Technology (ICT)**

1. Relative to the orientation and series of capacity-building activities being conducted by the Basic Education Sector Transformation (BEST), the **Capability-Building for Technical Assistance Providers, School Leaders, and Facilitators of Learning Action Cell (LAC) on Information and Communications Technology (ICT)** for School Heads, ICT Coordinators and LAC Coordinators will be on November 20-22, 2018 at Villa Caceres Hotel, Naga City.
2. The aforementioned aims to orient and guide district supervisors, school heads, and teachers in assessing, planning, implementing, and monitoring school-based professional development activities using the LAC with information and communications technology.
3. Enclosure no. 1 is the List of Participants to this activity.
4. All participants are advised to check-in on Day 0, November 19, 2018 at 2:00PM, dinner will be served at 6:00PM and check-out time is on November 22, 2018 at 12:00noon.
5. Accommodation, food, and kits shall be shouldered by BEST while travel and other incidental expenses shall be charged against School/Division MOOE/local funds subject to the usual accounting and auditing rules and regulations.
6. Participants are advised to bring the following:
 - a. Laptop
 - b. Mobile device
 - c. Pocket Wi-Fi
 - d. Extension wire
 - e. Current and Upcoming ICT LAC Plans
7. This Memorandum serves as the Travel Authority of the identified participants.
8. Immediate and wide dissemination of this memorandum is desired.

SDO Camarines Sur: *Caring, Engaging, Serving with United Heart* 

Capability-Building for Technical Assistance Providers, School Leaders, and Facilitators of Learning Action Cell (LAC) on Information and Communications Technology (ICT)

LIST OF PARTICIPANTS

	NAME	DESIGNATION/STATION
1.	Imelda A. Nardo	Division ICT Coordinator, SDO Camarines Sur
2.	Sherry T. Peñas	SEPS, HRD, SDO Camarines Sur
3.	Neil Aldrin Jacob	PSDS, Pamplona District - Elementary
4.	Annabelle Mota	PSDS, Nabua East District - Elementary
5.	Imelda del Rosario	PSDS, Nabua East District - Secondary
6.	Gloria Oriño	PSDS, Pamplona District - Secondary
7.	Gertrudes Joven	Principal, Nabua East CPS
8.	Greg V. Beloro	ICT Coordinator, Nabua CPS
9.	Janice D. Andalís	Master Teacher, Nabua CPS
10.	Ella Mirandilla	Principal, Nabua NHS
11.	Paul Albert Canada	ICT Coordinator Nabua NHS
12.	Judyline Saluna	ICT Coordinator, Nabua NHS
13.	Daisy P. Estrubillo	ICT Coordinator, Nabua NHS
14.	Marites D. Gastilo	ELLNP Coordinator, La Opinion ES
15.	Daniel A. Gastilo	Principal, La Opinion ES
16.	Jayson DG. Asico	ICT Coordinator
17.	Helen M. Pedido	ICT Coordinator Pamplona NHS
18.	Rowena A.spera	Master Teacher 1, Pamplona NHS
19.	Jodel N. Napire	Principal, San Isidro ES
20.	Sarah Jane N. Agtoca	ICT Coordinator San Isidro ES
21.	Ronalyn R. Clavillas	LAC Coordinator, San Isidro ES
22.	Cheryl F. Alto	Principal, Pamplona CS
23.	Rachel Joyda D. Avanceña	Teacher 1, Pamplona CS
24.	Sharon C. Uson	Teacher 1, Pamplona CS

Capability-Building for Technical Assistance Providers, School Leaders, and Facilitators of Learning Action Cell (LAC) on Information and Communications Technology (ICT)

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14 November 2018

CECILLE BERNADETTE P. RIVERA, CESO V

Schools Division Superintendent

DepEd Camarines Sur

Subject: Capability-Building for Technical Assistance Providers, School Leaders, and Facilitators of Learning Action Cell (LAC) on Information and Communications Technology (ICT)

Dear **SDS Rivera**,

The Department of Education, with support from the Basic Education Sector Transformation (BEST) is strengthening its Learning and Development (L&D) System to make it more strategic and responsive to the human resource management and development goals of the Agency, particularly in developing the competencies of teachers along the Philippine Professional Standards for Teachers (PPST).

In August 2018, BEST started conducting orientation workshops to familiarize key L&D implementers on the system's framework and components and consequently plan to install the L&D System in their respective offices. These workshops were also intended to develop the capacity of L&D implementers in performing their role in guiding the schools in assessing the needs, planning, designing, executing, and monitoring and evaluating L&D interventions using appropriate modalities.

Building on this orientation and the series of capacity-building activities conducted, the Capability-Building for Technical Assistance Providers, School Leaders, and Facilitators of Learning Action Cell (LAC) on Information and Communications Technology (ICT) will be held for the said personnel from the Division Office of Camarines Sur and priority schools. This will be on **November 20-22, 2018 (new schedule)** at a venue in Naga City.

Accommodation, food, and kits shall be shouldered by BEST while other incidental expenses, such as transportation to and from the venue, shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

Attached to this letter are the list of requested participants for the activity.

Our L&D Officer, Marilyn Castino (09156257196), shall coordinate with your office on the schedule and arrangements.

Thank you for your support to the BEST Program.

Very truly yours,



DR. ALISON ATWELL

Team Leader

LIST OF PARTICIPANTS

Sherry Peñas	SEPS, HRD	SDO Camarines Sur
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Jayson Asico	ICT Coordinator	Pamplona NHS
Helen M. Pedido	ICT Coordinator	
Marietta B. Terillano	Admin	
Jodel N. Napire	Principal	San Isidro ES
Sarah Jane N. Agtoca	ICT Coordinator	
Ronalyn R. Clavillas	Teacher II	
Cheryl F. Alto	Principal	Pamplona CS
Jazel L. Anastacio	ICT Coordinator	
Isagani F. Reñon	Teacher 1	