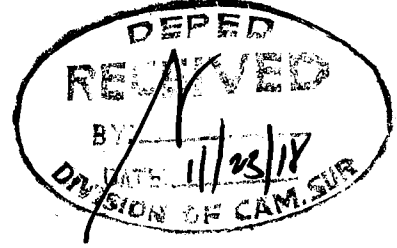




Department of Education  
Region V  
DIVISION OF CAMARINES SUR  
*Freedom Sports Complex, San Jose, Pili, Camarines Sur*



**DIVISION MEMORANDUM**  
**NO. 407 S. 2018**



**TO: Assistant Schools Division Superintendents**  
**Chiefs of the CID and SGOD**  
**Public Schools District Supervisors**  
**District Chapter Presidents**  
**CASESTEA Officers and Boards**

**From: CECILLE BERNADETTE P. RIVERA, CESO V**  
**Schools Division Superintendent**

**Subject: Leadership in Teachers Association: A Challenge to Guide its Members to Effective Financial Management**

**Date: November 21, 2018**

1. The Camarines Sur Elementary and Secondary Teachers and Employees Association (CASESTEA) Inc. will conduct a One-day Seminar on Leadership in Teachers Association: A Challenge to Guide its Members to Effective Financial Management. Pursuant to one of the President's 10-Point Agenda of CASESTEA Inc to conduct Leadership Training and Financial Literacy to CASESTEA Officers and Board, District Leaders, and District Chapter Presidents and to the objectives under the Articles of Incorporation and By- Laws of CASESTEA Inc. on December 10, 2018 at 8:00 in the morning until evening at Doña Jamora Hall 3<sup>rd</sup> floor, Villa Caceres Hotel, Naga City.
2. The activity aims to:
  - a. Develop in the teachers and employee's leadership qualities worthy of emulation and pride in the teaching profession
  - b. Enhance teacher's competence and to sustain professional growth by conducting trainings and seminars sponsored by the association.
  - c. Develop leadership effectiveness focused on guiding teachers to their personal financial management.
3. Expected participants are the Schools Division Superintendent, Assistant Schools Division Superintendents, Public Schools District Supervisors Elementary and Secondary, District Chapter Presidents, CASESTEA Officers and Board.
4. Expenses relative to the activity will be charged to Provincial Special Education Fund while travel expenses shall be charged to Local/Division MOOE subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination to the concerned is desired.