

Republic of the Philippines **DEPARTMENT OF EDUCATION** Region V



Division of Camarines Sur

Freedom Sports Complex, San Jose, Pili, Camarines Sur

DIVISION MEMORANDUM

No. 435, s. 2018

TO

Assistant Schools Division Superintendent

CID and SGOD Chiefs All PSDS Elementary PESPA Officers

All Other Concerned

FROM

CECILLE BERNADETTE P. REVIRA, CESO V

Schools Division Superintendent

DATE

December 5, 2018

RE

PESPA OFFICERS CONFERENCE & FINALIZATION OF PLAN OF ACTIVITIES

- 1. The Philippine Elementary School Principals Association (PESPA) Camarines Sur Chapter will be having a planning conference on December 14, 2018; Tupeday; 8:00 am to 5:00 pm at the Schools Division Office Conference Room.
- 2. The purpose of this one day conference are:
 - a. Committee Reports;
 - b. Presentation of Draft Constitution and By-Laws;
 - c. Other Matters
- 3. The participants to this activity are the PESPA Executive Officers, Board of Directors and Consultants.
- 4. Travel and other related expenses shall be charged against local fund/School MOOE subject to the usual accounting and auditing rules and regulations.
- 5. Attendance of all the participants is compulsory.
- 6. For wide dissemination and 100% attendance of all concerned is desired.