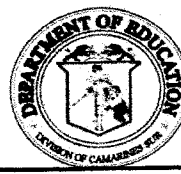




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region V
DIVISION OF CAMARINES SUR

Freedom Sports Complex, San Jose, Pili, Camarines Sur

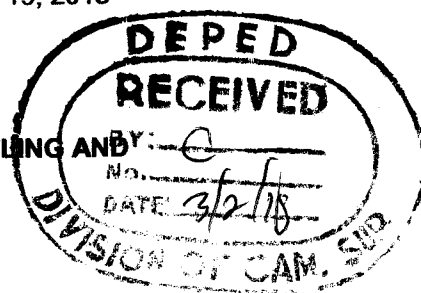


February 19, 2018

DIVISION MEMORANDUM

No. 84 s, 2018

DECENTRALIZED DIVISION ORIENTATION ON SCHOOL SITE TITLING AND
BRIGADA ESKWELA 2018



TO: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Elementary and Secondary Schools
All others concerned

1. To effectively carry out the implementation of School Site Titling and Brigada Eskwela 2018, there will be an Orientation on following schedule:

DATE	ACTIVITY	NO. OF PARTICIPANTS	VENUE
a. March 12, 2018	Orientation on Titling of School Site and Brigada Eskwela	1st District ES-134 SS-28 TOTAL = 162	Pamukid NHS, San Fernando
b. March 13, 2018	Orientation on Titling of School Site and Brigada Eskwela	2nd District ES-158 SS-47 TOTAL = 205	Milaor CS, Milaor
c. March 14, 2018	Orientation on Titling of School Site and Brigada Eskwela	3rd District ES-127 SS-31 TOTAL = 158	Pili CS, Pili
d. March 15, 2018	Orientation on Titling of School Site and Brigada Eskwela	4th District ES-273 SS-70 TOTAL = 343	Goa CS, Goa
e. March 16, 2018	Orientation on Titling of School Site and Brigada Eskwela	5th District ES-172 SS-38 TOTAL = 210	Baao CS, Baao

2. Expected participants are Elementary and Secondary School Heads by Congressional District.
NO PROXY IS ALLOWED.
3. Participants are advised to bring the following documents.
- Declaration of Ownership
 - Field Appraisal & Assessment Sheet (FAAS)
 - Acceptance of Deed of Absolute Donation for School Site
 - Task Force on School Sites
 - Inventory of School Sites
 - School Building Card
 - School – Site Card
 - Individual School Building Record Card
 - Property Insurance Application
4. No registration fee shall be collected. Participants may order the lunch and snacks from the school canteen at cost.
5. The program will be composed of two parts. The morning part will be the discussion on school site titling while the afternoon session will be Brigada Eskwela 2018.
6. Transportation and traveling expenses shall be charged to respective school MOOE Fund, subject to its availability and the usual accounting and auditing rules and regulation.
7. For widest dissemination and compliance.

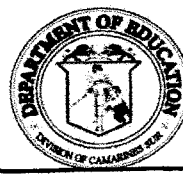
ARNULFO M. BALANE, CESO V
Schools Division Superintendent

ONE Vision and Mission
ONE Camarines Sur Division
ONE Goal: Quality Education



Republic of the Philippines
DEPARTMENT OF EDUCATION
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Freedom Sports Complex, San Jose, Pili, Camarines Sur

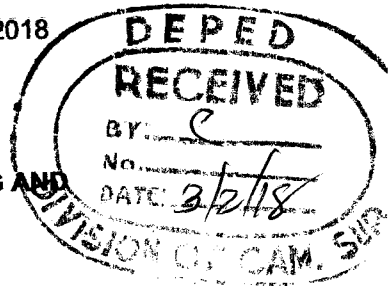


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