



ADVISORY

February 8, 2018

Pursuant to Division Memorandum No. 35 s. of 2018, the conduct of 2018 Programme for International Students Assessment (PISA) will be on March 5-8, 2018 at the selected Secondary Schools in the Division of Camarines Sur. The concerned school personnel are directed to make the necessary preparation for this international examination.

The activities related to the PISA administration are the following:

Activities	Date	Place	Person(s) Involved
PISA Orientation Training	February 14-17, 2018	Caliraya Resort Club, Lumban, Laguna	Delfin A. Bondad , SEPS-SMME, PISA School Coordinator Felipe Nebria , Division IT Officer Celerino R. Jacob, Jr. , Principal, Canayonan NHS, Tinambac Nelia Presbitero , Principal, Sta. Lutgarda NHS, Cabusao Delia Imperial , Principal, Partido State University Lorleine P. Manauis , Master Teacher 1, Nabua NHS- Test Administrator Juliet C. Saldo , Master Teacher 1, Tapayas NHS, Balatan- Test Administrator
Initial Assessment of the Computer Equipment	February 19-20, 2018 March 5, 2018	Sta. Lutgarda NHS Canayonan NHS Partido State University,	Felipe Nebria , Division IT Officer
Orientation of the Students and Parents	February 26, 2018 February 27, 2018 February 28, 2018	Sta. Lutgarda NHS Partido State University Canayonan NHS	Delfin A. Bondad , PISA School Coordinator Lorleine P. Manauis , Test Administrator Juliet C. Saldo , Test Administrator Respective School Head
Final Validation of the Computer Equipment	March 5, 2018	All select school	PISA Team Members (School Coordinator, School Heads, Test Administrators and IT Officer)
Conduct of PISA Examination	March 6, 2018 March 7, 2018 March 8, 2018	Sta. Lutgarda NHS Canayonan NHS Partido State University	PISA Team Members (School Coordinator, School Heads, Test Administrators and IT Officer)

Since February 16 & 17, 2018 fall on a holiday (Chinese New Year) and Saturday, respectively, this office authorizes the granting of two-day Compensatory Time Off (CTO) to the abovementioned personnel pursuant to paragraph 5.3, letter K of Joint Circular No. 2 of the Civil Service Commission and the Department of Budget and Management dated October 4, 2004.

Widest dissemination of this Advisory is earnestly desired.

Please be guided accordingly.

ARNULFO M. BALANE, CESO V
Schools Division Superintendent