



**GILBERT T. SADSAD**  
 Regional Director  
 Department of Education – RO V  
 Rawis, Legazpi City

Dear Sir:

The Supplemental Guidelines on the Implementation of School Based Feeding Program for FY- 2018 specifies that feeding cycles should be completed at the end of December 2018 (IV. Procedures and Fund Availment /Release).

In this regard, may we request for your approval to conduct double feeding starting August 2018 on the following basis.

1. As stated in item no. 7 entitled Special Provisions on page 30 of the approved SBFP 2017-2018 Operational Guidelines, double feeding is permitted IF the estimated number of feeding days will exceed the number of school days.
2. It will be utilized to replace local and nationally declared suspension of classes in anticipation of an impending natural calamity.
3. An LGU declared suspension of classes related to festivities permitted by DILG.
4. DepEd authorized activities like the conduct of District, Division or Regional exams, contests and trainings.
5. Two (2) meals in a day (either t, lunch, <sup>early dinner</sup>) will be served following the DepED suggested menu.
6. The same number of identified beneficiaries will be served (all Kinder, SW and W Grades I-VI).

Hoping for your favorable response on this matter.

Respectfully yours

**JULIUS CESAR P. PALENCIA**  
 Division SBFP Focal Person

NOTED BY:

**SUENO S. LUZADA, JR.**  
 Chief, School Governance and Operations Division

Recommending Approval

**CECILLE BERNADETTE P. RIVERA, CESO V**  
 Schools Division Superintendent  
 Division of Camarines Sur

Approved:

**GILBERT T. SADSAD**  
 Regional Director

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