



*Department of Education*

**Region V**

**DIVISION OF CAMARINES SUR**

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June 29, 2018

## **ADVISORY**

*(Division Memorandum No. 175 s.2018: **WORKSHOP ON THE PREPARATION OF 2018 FINANCIAL REPORTS CUM COORDINATION MEETING**)*

With reference to the above-mentioned Memorandum, please be advised of the following:

1. The venue for the 2<sup>nd</sup> quarter coordination meeting shall be at the **Division Office Conference Hall** instead of Villa Caceres Hotel due to failed procurement process.
2. The 2<sup>nd</sup> quarter coordination meeting would only be a one (1) day activity which is scheduled on July 2, 2018 due to unavailability of the conference hall on the 2<sup>nd</sup> day.
3. The total registration fee for the two activities (2<sup>nd</sup> and 3<sup>rd</sup> coordination meeting/workshop) shall be **Three Thousand Eight Hundred Fifty Pesos (Php 3,850.00)**.
4. Registration fees paid in excess of the required amount shall be refunded upon receipt of the corresponding NCA for that purpose.
5. This repeals the previously issued advisory dated June 26, 2018.

Be guided accordingly.

**CECILLE BERNADETTE P. RIVERA, CESO V**  
Schools Division Superintendent