



# Department of Education REGION V

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July 19, 2017

## REGIONAL MEMORANDUM

No. 58 s. 2017

DEPARTMENT OF EDUCATION  
REGIONAL OFFICE No. V

JUL 19 2017

RELEASED BY: *pef*

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### SCHOOL HEAD DEVELOPMENT PROGRAM (SHDP Advance and Foundation Course): FOCUS GROUP DISCUSSION (FGD) AND MODULE REVIEW & REVISION


TO: School Division Superintendents of Albay, Cam. Sur and Cam. Norte  
All Others Concerned

1. Based on an advance information forwarded to this office by the National Educators Academy of the Philippines (NEAP) Central Office (CO), a Focus Group Discussion (FGD) and Module Review and Revision for the SHDP Advance and Foundation Course will be held at Villa Caceres Hotel, Naga City on July 23-29, 2017.
2. This activity, which is aimed at improving further the School Heads Development Program (SHDP), shall be conducted in coordination with the Basic Education Sector Transformation (BEST) and NEAP CO.
3. For this event, our Region is enjoined to send thirty-five (35) participants to take part in the FGD and one (1) participant to work on the Module Review and Revision. The aforesaid participants are a composite group comprised of twenty (20) School Heads who attended the SHDP Advance and Foundation Courses, five (5) Learning Facilitators, five (5) members of the Training Management and five (5) QAD Education Program Supervisors who served as QAME Monitors during the roll-out of the SHDP Advance and Foundation Courses.
4. The table that follows list the School Heads from Albay, Camarines Sur and Camarines Norte who will take part in the FGD. Likewise, the table names the members of the Training Management and the QAME Monitors participating in the same FGD and the participant in the SHDP Module Review and Revision.

FGD Participants		Training Management
Name of School Heads & Respective SDOs		
Angelina B. Eden	- Albay	Sancha M. Nacion - OIC Chief, HRDD
Diana I. Benasa	- Albay	Catalina P. Garcia - EPS, HRDD
Jeanette M. Navales	- Albay	Jinky Villareal - EPS, HRDD
Beverly Caballera	- Albay	Lauro B. Milano - EPS, HRDD
Marga Corral	- Albay	Melanie D. Encarnacion - SEPS, HRDD
Sherwin Padegas	- Albay	

Edna Fernandez - Camarines Sur Maria Antonia Borromeo - Camarines Sur Maria Shella Sunas - Camarines Sur Caribel B. Iglesia - Camarines Sur Analiza C. Macasaya - Camarines Sur Raymundo Guanzon Jr. - Camarines Sur Mercy V. Aquino - Camarines Sur	<p style="text-align: center;"><b>QAME Monitors</b></p> <p>Sheldon Olea - EPS QAD Cora Aler - EPS QAD Monica Llorin - EPS QAD Amelia Tambago - EPS QAD Rosemarie Rapuzon - EPS QAD</p> <p style="text-align: center;"><b>Learning Facilitators</b></p> <p>Ronald P. Enciso - Principal I Maria Shiela Lagoda - PSDS Noel Ibis - EPS Jo-Bren Consuelo - SEPS Sufficio Alferez III - Principal IV</p> <p style="text-align: center;"><b>Module Review and Revision</b></p> <p>Lauro B. Millano - EPS, HRDD</p>
Rowena F. Zamudio - Camarines Norte Arlene O. Abanes - Camarines Norte Antonio L. Vega - Camarines Norte Sofio V. Rieza - Camarines Norte Alona C. Cabanela - Camarines Norte Joan M. Malaluan - Camarines Norte Gloria D. Baleza - Camarines Norte	

5. The participants in the FGD are advised to be at the venue on July 24 (Monday) before 12:00 Noon. Check-in time is at 12:00 noon of the same day and Check-out time is at 12:00 noon of the following day - July 25, 2017. Participants are advised to get more detailed information on the accommodations from Mr. Lauro B. Millano, EPS, HRDD. He can be phoned in on this number: 0939 815 6501.
6. The board and lodging of all participants shall be borne by BEST Program funds while the travel expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and compliance with this memorandum is desired.

  
**RAMON FIEL G. ABCEDE**  
 Regional Director  
 July 21, 2017

**To: All Concerned**

For the information and compliance of all DepEd Camarines Sur participants.

  
**DOLORES Q. MAPUSAO**  
 Assistant Schools Division Superintendent

To be included in the official folder  
 Attach the following addresses:

DOLORES Q. MAPUSAO  
 Assistant Schools Division Superintendent  
 DepEd - Camarines Sur

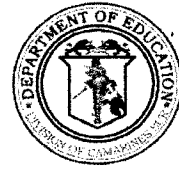


# Department of Education

Region V

DIVISION OF CAMARINES SUR

Freedom Sports Complex, San Jose, Pili, Camarines Sur



## AUTHORITY TO TRAVEL

**NAME:**

**As Learning Facilitator:**

1. RONALD P. ENCISO

**As Participants:**

1. EDNA FERNANDEZ
2. MARIA ANTONIA BORROMEO
3. MARIA SHELLA SUÑAS
4. CARIBEL B. IGLESIA
5. ANALIZA C. MACASAYA
6. RAYMUNDO GUANZON, JR.
7. MERCY V. AQUINO

**DESTINATION:**

Villa Caceres Hotel, Naga City

**DATE OF TRAVEL:**

July 23-29, 2017

**PURPOSE:**

To attend the School Head Development Program (SHDP Advance and Foundation Course): Focus Group Discussion (FGD) and Module Review & Revision.

**NATURE OF TRAVEL:**

On official business

**CHARGEABLE AGAINST:**

Board and lodging:

BEST Program Funds

Travel expenses:


Local Funds/MOOE

Requested by:

  
**SHERRY T. PEÑAS**

Senior Education Program Specialist, HRD

Approved: (Subject to availability of funds)

  
**DOLORES O. MAPUSAO**

Assistant Schools Division Superintendent