



Republic of the Philippines
Department of Education
Region V
DIVISION OF CAMARINES SUR
Freedom Sports Complex, San Jose, Pili, Camarines Sur



October 17, 2017

ADVISORY TO UNNUMBERED DIVISION MEMORANDUM
Dated September 20, 2017

**Re: Division Mobile Live-out Workshops on Instructional Materials Development
for Grade 7 and Senior HS English Teachers**

**To: Education Program Supervisors
Public Schools District Supervisors
Secondary School Principals/School Heads
ASSET Officers/Facilitators
School English Coordinators**

Due to the In – service Training for Teachers (INSET) and other related activities that coincide with the slated October 27 – 28, 2017 for the Fourth District, said mobile training workshop will be reset to **November 17 – 18, 2017** in the same venue, San Jose NHS, San Jose, Camarines Sur.

The officers of the Association of Secondary Schools English teachers (ASSET), Principals, Supervisors other DepEd Personnel and Participants who will report to the venue on Day 0 or in any of the scheduled dates that will fall on holiday/Saturday will be entitled for a one (1) day service credit/COC based on the monitored attendance

Travel and other incidental expenses relative to this activity shall be charged to school MOOE, PTA Fund and other local funds subject to usual accounting & auditing rules and regulations.

Further, it is emphasized that all participants must be in the venue during the opening program to ensure that the workshop will start and end as scheduled.

For guidance and compliance of all concerned.

ARNULFO M. BALANE
Schools Division Superintendent